**Annual Report 2004** 

#### Board of Directors (As on 23/02/2005)

Mr. J. O'Higgins (Chairman)

Mr. K.C. Lim (Vice Chairman)

Mr. H. M. Chitale (Managing Director)

Mr. V. Kapur (Executive Director)

Mr. M.N. Bhagwat (Independent Director)

Mr. S.L. Rao (Independent Director)

Mr. A. Gupta (Alternate to Mr. J. O'Higgins)

Ms. Sneha Padve (Company Secretary)

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#### Senior Management Team (As on 23/02/2005)

Mr. K. Amuthan Head - Human Resources and People Services

Mr. A. Bhargava **Head - Corporate Initiatives** Mr. S. Kapoor Head - Corporate Audit Mr. G. M. Khanna Head - Operations Mr. K. K. Khushoo Head - Manufacturing Mr. A. Maheshwari Head - Security Group Mr. A. Pai Chief Financial Officer Mr. S. V. Teje Head - Control Products Mr. A. G. Vaidya Head - Six Sigma Plus & HSE Ms. M. Vaidyanathan Head - Corporate Communications

Mr. S. Vij Head - Building Solutions

#### Registered Office

56 & 57, Hadapsar Industrial Estate, Pune 411 013

#### **Auditors**

N. M. Raiji & Co. Chartered Accountants

#### **Bankers**

ABN-Amro Bank N.V. Canara Bank Bank of Baroda

State Bank of Travancore

HDFC Bank Ltd. ICICI Bank Ltd.

#### Registrar & Transfer Agent :

Tata Share Registry Ltd. (TSRL)

Army & Navy Bldg., 148, Mahatma Gandhi Road, Fort, Mumbai-400 001.

#### **Registry Offices**

Bangalore : 503, Barton Center, 84, M.G. Road, 5th Floor, Bangalore - 560 001. Tel.: 080-25320321/25580019

New Delhi : 2/42, Sant Vihar, Ansari Road, Darya Ganj, New Delhi - 110 002. Tel.: 011-23271805

Jamshedpur : Bungalow No.1, 'E' Road, Northern Town, Bistupur, Jamshedpur - 831 001. Tel.: 0657-2426616

Kolkata : Tata Centre, 1st Floor, 43 Jawaharlal Nehru Road, Kolkata - 700 071. Tel.: 033-22883087/22883062

**Annual Report 2004** 

**Notice** 

NOTICE is hereby given that the TWENTY-FIRST ANNUAL GENERAL MEETING of HONEYWELL AUTOMATION INDIA LIMITED will be held at 3.30 p.m. on Tuesday, April 26, 2005 in Hotel Taj Blue Diamond, 11 Koregaon Park, Pune 411 001 to transact the following business:

- 1. To receive and adopt the Directors' Report and Audited Profit and Loss Account for the period ended December 31, 2004, the Balance Sheet as at that date.
- 2. To declare dividend on equity shares.
- 3. To appoint a Director in place of Mr. John O'Higgins who retires by rotation and is eligible for re-appointment.
- 4. To appoint Auditors and to fix their remuneration.
- 5. To consider and, if thought fit, to pass with or without modification, the following Resolution as an Ordinary Resolution: To appoint a Director in place of Mr. M.N. Bhagwat, who was appointed an Additional Director of the Company by the Board of Directors with effect from November 2, 2004, under Section 260 of the Companies Act, 1956 and Article 145 of the Articles of Association of the Company and who holds office upto the date of the forthcoming Annual General Meeting but who is eligible for re-appointment and in respect of whom the Company has received a notice in writing from a member proposing his candidature for the office of Director pursuant to the provisions of Section 257 of the Act.
- 6. To consider and, if thought fit, to pass with or without modification, the following Resolution as an Ordinary Resolution:
  - To appoint a Director in place of Mr. Harshavardhan Chitale, who was appointed an Additional Director of the Company by the Board of Directors with effect from November 19, 2004, under Section 260 of the Companies Act, 1956 and Article 145 of the Articles of Association of the Company and who holds office upto the date of the forthcoming Annual General Meeting but who is eligible for reappointment and in respect of whom the Company has received a notice in writing from a member proposing his candidature for the office of Director pursuant to the provisions of Section 257 of the Act.
- 7. To consider and, if thought fit, to pass with or without modification, the following Resolution as an Ordinary Resolution:
  - "RESOLVED THAT pursuant to the provisions of Sections 269, 309 and other applicable provisions of the Companies Act, 1956, the Company hereby approves of the appointment and remuneration of Mr. Harshavardhan Chitale as Managing Director (Designate), with effect from November 19, 2004 upto 20<sup>th</sup> December 2004, upon the terms and conditions set out in the draft Agreement submitted to this meeting and for identification signed by the Chairman, which Agreement is hereby specifically sanctioned with liberty to the Directors to alter and vary the terms and conditions of the said Agreement in such manner as may be agreed to between the Directors and Mr. Chitale."
- 8. To consider and, if thought fit, to pass with or without modification, the following Resolution as an Ordinary Resolution:
  - "RESOLVED THAT pursuant to the provisions of Sections 269, 309 and other applicable provisions of the Companies Act, 1956, the Company hereby approves of the appointment and remuneration of Mr. Harshavardhan Chitale as Managing Director, with effect from December 21, 2004, upon the terms and conditions set out in the draft Agreement submitted to this meeting and for identification signed by the Chairman, which Agreement is hereby specifically sanctioned with liberty to the Directors to alter and vary the terms and conditions of the said Agreement in such manner as may be agreed to between the Directors and Mr. Chitale."
- 9. To consider and, if thought fit, to pass with or without modification, the following Resolution as an Ordinary Resolution:
  - To appoint a Director in place of Mr. Vimal Kapur, who was appointed an Additional Director of the Company by the Board of Directors with effect from November 19, 2004, under Section 260 of the Companies Act, 1956 and Article 145 of the Articles of Association of the Company and who holds office upto the date of the forthcoming Annual General Meeting but who is eligible for reappointment and in respect of whom the Company has received a notice in writing from a member proposing his candidature for the office of Director pursuant to the provisions of Section 257 of the Act.
- 10. To consider and, if thought fit, to pass with or without modification, the following Resolution as an Ordinary Resolution:
  - "RESOLVED THAT pursuant to the provisions of Sections 269, 309 and other applicable provisions of the Companies Act, 1956, the Company hereby approves of the appointment and remuneration of Mr. Vimal Kapur as Executive Director, with effect from November 19, 2004, upon the terms and conditions set out in the draft Agreement submitted to this meeting and for identification signed by the Chairman, which Agreement is hereby specifically sanctioned with liberty to the Directors to alter and vary the terms and conditions of the said Agreement in such manner as may be agreed to between the Directors and Mr. Kapur."

Annual Report 2004

#### Notice (contd.)

11. To consider and, if thought fit, to pass with or without modification, the following Resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to Clause 49 of the Listing Agreement entered into with the stock exchanges where the securities of the Company are listed and also subject to Section 310 and all other applicable provisions of the Companies Act, 1956, the Company be and hereby authorizes the payment of sitting fees of an amount to be determined by the Board from time to time upto Rs.20,000/- to Directors for attending Meetings of the Board, and of Committees of the Board, which are in existence as on date or which may be constituted in future.

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorized to vary the amount of sitting fees payable to the Directors of the Company within the overall limits as to payment of sitting fees as may be fixed from time to time by the Central Government under the Companies Act, 1956 and notifications issued there under in this respect.

RESOLVED FURTHER THAT approval be and is hereby given for the payment of sitting fees to the Directors for attending the Board and Audit Committee Meetings held on April 25 and 26, 2005."

12. To consider and, if thought fit, to pass with or without modification, the following Resolution as a Special Resolution:

"RESOLVED THAT pursuant to the provisions of Section 61 and other applicable provisions of the Companies Act, 1956 and applicable provisions of the Securities and Exchange Board of India (Delisting of Securities) Guidelines, 2003, and subject to such other approvals, permissions as may be necessary and subject to such conditions and modifications as may be prescribed or imposed by any authority while granting such approvals, permissions and sanctions, which may be agreed by the Board of Directors of the Company or any Committee thereof, consent of the members be and is hereby accorded to the Board to delist the Equity shares of the Company from Pune Stock Exchange Limited.

RESOLVED FURTHER THAT the Board be and is hereby authorised to settle all necessary questions, difficulties or doubts that may arise in regard to the aforesaid voluntary delisting of shares as it may in its absolute discretion deem fit without being required to seek any further approval of the members or otherwise to the end and intent that the members shall be deemed to have given their approval expressly by the authority of this resolution.

RESOLVED FURTHER THAT the Board be and is hereby authorised to take all necessary steps in this regard in order to comply with all the legal and procedural formalities and further to authorise any of its Committees or any of its Directors or any of the officers of the Company to do all such acts, deeds or things to give effect to the aforesaid resolution."

#### NOTES:

- a) The relevant details in respect of Item nos. 4 to 12 above, pursuant to Clause 49 of the Listing Agreements with the Stock Exchanges are annexed hereto.
- b) The Company's shares are under the compulsory demat list. Shareholders are requested to utilise this facility to their advantage. Shareholders have been sent the ECS facility forms. Shareholders are requested to fill in the forms and take advantage of this facility.
- c) The Register of Members and Share Transfer Books of the Company will remain closed from Tuesday, April 12, 2005 to Wednesday, April 20, 2005 (both days inclusive) for payment of dividend on equity shares. In respect of shares held in electronic form, the dividend will be paid on the basis of beneficial ownership as per details furnished by the Depositories for this purpose. The Company will dispatch the dividend warrants from May 10, 2005 onwards.
- d) Members are requested to note that the Dividend Warrants are payable at par at the branches as printed overleaf of the Dividend Warrant with the initial validity period of 3 months. Thereafter, the Dividend Warrants can be revalidated only at Tata Share Registry Ltd.
- e) A member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a member of the company.
- f) Members desiring any information about the Company's working are requested to write to the Company at an early date so as to enable the management to reply at the general meeting.
- g) Members are requested to promptly notify any change in their address to the Company's Registrars & Share transfer Agents, namely, TATA SHARE REGISTRY LTD., Unit THL, Army & Navy Building, 148 M.G. Road, Mumbai 400 001.
- h) Pursuant to the provisions of Section 205A of the Companies Act, 1956, as amended, dividend for the financial year ended March 31, 1998 will be transferred to the Investor Education and Protection Fund of the Central Government this year. Shareholders who have not encashed the dividend warrant(s) so far for the financial year ended 31st March 1998 or any subsequent financial years are requested to make their claim to the Office of the Registrar and Transfer Agents; TATA SHARE REGISTRY LTD., Unit HAIL, Army & Navy Building, 148 M.G. Road, Mumbai 400 001.

#### Notice (contd.)

### **Honeywell Automation India Ltd.**

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- i) As per the provisions of the amended Companies Act, 1956, facility for making nomination is now available for shareholders, debenture-holders and fixed deposit holders in respect of the shares, debentures and deposits held by them. Nomination forms can be obtained from the Share Registrars of the Company.
- j) Shareholders are requested to bring their copy of Annual report to the meeting.

By order of the Board of Directors

Pune, February 23, 2005

Sneha Padve Company Secretary

#### Registered Office:

56 & 57, Hadapsar Industrial Estate, Pune 411 013.

#### **EXPLANATORY STATEMENT PURSUANT TO SECTION 173 OF THE COMPANIES ACT, 1956**

#### Item No. 4:

The Statutory Auditors M/s N.M. Raiji & Co., Chartered Accountants had expressed their inability to continue as the Auditors of the Company. There after M/s Price Waterhouse & Co., Chartered Accountants were approached by the company and they had expressed their willingness and had confirmed that the appointment, if made, would be within the limits specified in Section 224 (1B) of the Companies Act, 1956. Considering this you are requested to pass the necessary resolution for appointment of M/s Price Waterhouse & Co., Chartered Accountants as the Statutory Auditor.

The Directors commend the Resolution for acceptance by the Members.

#### Item No. 5:

Mr. M.N. Bhagwat has been appointed as an Additional Director with effect from November 2, 2004. In terms of Section 260 of the Companies Act, 1956 and Article 145 of the Articles of Association of the Company, he holds office only upto the date of the forthcoming Annual General Meeting, but is eligible for reappointment. The Company has received a notice in writing from a member as required by Section 257 of the Act, proposing the appointment of Mr. M.N. Bhagwat as a Director.

Mr. Bhagwat is a B.E. (Mechanical & Electrical) and has done his M.S. (Mechanical) from the University of Illinois, U.S.A. He has significant experience in manufacturing and automation including service of ten years as Managing Director of Tata Honeywell till 1997.

The Directors commend the Resolution for acceptance by the Members.

None of the Directors of the Company are interested in this Resolution except Mr. Bhagwat.

#### Item No. 6:

Mr. Harshavardhan Chitale was appointed by the Board of Directors with effect from November 19, 2004, as an Additional Director prior to being designated as the Managing Director. He therefore holds office only upto the date of the forthcoming Annual General Meeting, and is eligible for reappointment. The Company has received a notice in writing from a member as required by Section 257 of the Act, proposing the appointment of Mr. Chitale as a Director.

The Directors commend the Resolution for acceptance by the Members.

Mr. Harshavardhan Chitale is concerned and interested in the matter.

#### Item Nos. 7 & 8:

Mr. Harshavardhan Chitale was appointed as the Managing Director (Designate) of the Company for a period of 5 years with effect from November 19, 2004, subject to the approval of the shareholders. The Managing Director, Mr. Vinayak Deshpande resigned from the services of the Company w.e.f. December 20, 2004. Consequent to his resignation, the Board passed a resolution appointing Mr. Chitale as the Managing Director for a period of 5 years w.e.f. December 21, 2004, on the following terms and conditions:

I) Mr. Harshavardhan Chitale shall, as the Managing Director, be head of the Management Team and shall, subject to the supervision and control of the Board of Directors, be responsible for the overall conduct and functioning of the Company.

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### Notice (contd.)

#### II) Remuneration:

 A basic salary scale of Rs.1,10,000/- to 3,00,000/- per month, with such increases as may be determined by the Remuneration Committee of Directors from time to time and approved by the Board of Directors of the Company. The annual increment will be merit based and take into account the Company's performance.

#### 2. Commission:

Such remuneration by way of commission, in addition to the salary, perquisites and allowances payable, calculated with reference to the net profits of the Company in a particular financial year, as may be determined by the Board of Directors of the Company at the end of each financial year subject to the overall ceilings stipulated in Sections 198 and 309 of the Act. The specific amount payable to the Managing Director will be based on certain performance criteria to be laid down by the Board and will be payable annually after the annual accounts have been approved by the Board of Directors and adopted by the members. The Managing Director will also be entitled to stock issued by Honeywell Inc., from time to time as per Honeywell policy.

- 3. Perquisites and Allowances:
- a) In addition to the salary and commission payable, the Managing Director shall also be entitled to perquisites and allowances like accommodation (furnished or otherwise) or house rent allowance in lieu thereof; house maintenance allowance, together with reimbursement of expenses or allowances for utilities such as gas, electricity, water, furnishings and repairs; medical reimbursement; leave travel concession for himself and his family and such other perquisites and allowances in accordance with the rules of the Company or as may be agreed to by the Board of Directors and the Managing Director; such perquisites and allowances will be limited to 75% of his annual salary.
- b) Provision for the use of the Company's Car as per Company rules.
- Company's contribution to Provident Fund and Superannuation or Annuity Fund and Gratuity and encashment of leave at the end
  of tenure payable as per the rules of the Company.
- 4. Minimum remuneration: Notwithstanding anything to the contrary herein contained wherein any financial year during the currency of the tenure of the Managing Director, the Company has no profits or inadequate profits, the Company will pay remuneration by way of salary and perquisites as specified above.
- III) The terms and conditions of the said appointment and/ agreement may be altered and varied from time to time by the Board, as it may, in its discretion, deem fit within the maximum amounts payable to Managing Director subject to the provisions of Sections 198, 309 and 310 and Schedule XIII of the Companies Act, 1956 or any other amendments made hereafter in this regard.
- IV) There are other usual provisions in the agreement relating to termination of contract, observing strict secrecy in respect of business matters, etc.

The Directors commend the Resolution for acceptance by the Members.

Mr. Harshavardhan Chitale is concerned and interested in the matter.

#### Item No.9:

Mr. Vimal Kapur was appointed by the Board of Directors with effect from November 19, 2004, as an Additional Director prior to being designated as the Executive Director. He therefore holds office only upto the date of the forthcoming Annual General Meeting, and is eligible for reappointment. The Company has received a notice in writing from a member as required by Section 257 of the Act, proposing the appointment of Mr. Kapur as a Director.

The Directors commend the Resolution for acceptance by the Members.

Mr. Vimal Kapur is concerned and interested in the matter.

#### Item No.10:

Mr. Vimal Kapur was appointed as the Executive Director of the Company for a period of 5 years with effect from November 19, 2004, subject to the approval of the shareholders, on the following terms and conditions:

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### Notice (contd.)

I) Mr. Vimal Kapur, Executive Director shall carry out such duties as may be entrusted to him, subject to the supervision and control of the Board of Directors and shall also perform other duties and services as may be from time to time entrusted to him by the Board of Directors and/or the Managing Director.

#### II) Remuneration:

1. A basic salary scale of Rs.1,10,000/- to 3,00,000/- per month, with such increases as may be determined by the Remuneration Committee of Directors from time to time and approved by the Board of Directors of the Company. The annual increment will be merit based and take into account the Company's performance.

#### 2. Commission:

Such remuneration by way of commission, in addition to the salary, perquisites and allowances payable, calculated with reference to the net profits of the Company in a particular financial year, as may be determined by the Board of Directors of the Company at the end of each financial year subject to the overall ceilings stipulated in Sections 198 and 309 of the Act. The specific amount payable to the Executive Director will be based on certain performance criteria to be laid down by the Board and will be payable annually after the annual accounts have been approved by the Board of Directors and adopted by the members. The Executive Director will also be entitled to stock issued by Honeywell Inc., from time to time as per Honeywell policy.

- Perquisites and Allowances:
- a) In addition to the salary and commission payable, the Executive Director shall also be entitled to perquisites and allowances like accommodation (furnished or otherwise) or house rent allowance in lieu thereof; house maintenance allowance, together with reimbursement of expenses or allowances for utilities such as gas, electricity, water, furnishings and repairs; medical reimbursement; leave travel concession for himself and his family and such other perquisites and allowances in accordance with the rules of the Company or as may be agreed to by the Board of Directors and the Executive Director; such perquisites and allowances will be limited to 75% of his annual salary.
- b) Provision for the use of the Company's Car as per Company rules.
- c) Company's contribution to Provident Fund and Superannuation or Annuity Fund and Gratuity and encashment of leave at the end of tenure payable as per the rules of the Company.
- 4. Minimum remuneration: Notwithstanding anything to the contrary herein contained wherein any financial year during the currency of the tenure of the Executive Director, the Company has no profits or inadequate profits, the Company will pay remuneration by way of salary and perquisites as specified above.
- III) The terms and conditions of the said appointment and/ agreement may be altered and varied from time to time by the Board, as it may, in its discretion, deem fit within the maximum amounts payable to the Executive Director subject to the provisions of Sections 198, 309 and 310 and Schedule XIII of the Companies Act, 1956 or any other amendments made hereafter in this regard.
- IV) There are other usual provisions in the agreement relating to termination of contract, observing strict secrecy in respect of business matters, etc.

The Directors commend the Resolution for acceptance by the Members.

Mr. Vimal Kapur is concerned and interested in the matter.

#### Item No.11:

The revised Clause 49 of the Listing Agreement on Corporate Governance requires all fees/ compensation, if any, paid to Non-Executive Directors, including Independent Directors shall be fixed by the Board of Directors and shall require previous approval of shareholders in general meeting. The commission payable to the Non-Executive Directors has already been approved by the shareholders in the 17<sup>th</sup> Annual General Meeting. Therefore, the resolution has been put up to the Members to approve of the Sitting Fees paid to the Non-Executive Directors.

All the Non-Executive Directors are concerned or interested in the matter.

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#### Item No.12:

The equity shares of the Company have been listed on the Pune Stock Exchange (PSE) since it went public. It has been observed that the shares of the Company are not traded on this Exchange at all. The shares are regularly traded on the National Stock Exchange (NSE) and Stock Exchange, Mumbai (BSE). With the nationwide and extensive trading terminals set up by NSE and BSE, investors have access to on-line dealings in the Company's equity shares on such terminals across the country. The Company has been spending considerable amount of money on listing fees, advertisement in newspapers in respect of various provisions of the Listing Agreement, facsimile communication etc. with PSE and no particular benefit is available to the shareholders of the Company by continuing the listing of the equity shares of the Company on PSE. In this backdrop, it is proposed to delist the equity shares of the Company from PSE. In accordance with the Delisting Guidelines, members' approval for the same in general meeting is required.

The Company's equity shares will continue to list on the NSE and BSE and therefore, in accordance with the Delisting Guidelines, an exit opportunity is not required to be given to the shareholders.

The Directors commend the Resolution for acceptance by the Members.

Details of Directors as per Clause No.49 of the Listing Agreement:

Name of Director	Mr. M.N. Bhagwat	Mr. John O'Higgins
Date of Birth	04.06.1932	03.02.1964
Date of Appointment	02.11.2004	20.01.2004
Expertise in specific functional areas	Engineering	Engineering
Qualifications	B.E. (Mechanical & Electrical), University of Pune. M.S. Mechanical Engineering, University of Illinois, USA, DBM, Bajaj Institute, Mumbai.	Bachelor and Master Degree in Mechanical Engineering. Master in Business Management
List of public Companies in which outside Directorships held as on December 31, 2004	Nelco Limited Walchand Capital Limited TAL Manufacturing Solutions Limited Kennametal Widia India Limited Technopolis Knowledge Park Ltd. Nelito Systems Ltd.	Nil
Chairman/Member of the Committees of the Board of the Companies on which he is a Director as on December 31, 2004	NELCO Audit Committee - Chairman Remuneration Committee - Member Walchand Capital Ltd. Audit Committee - Chairman TAL Manufacturing Soln. Ltd. Audit Committee - Chairman Remuneration Committee - Member	Nil
Name of Director	Mr. Harshavardhan Chitale	Mr. Vimal Kapur
Date of Birth	17.03.1972	10.11.1965
Date of Appointment	19.11.2004	19.11.2004
Expertise in specific functional areas	Engineering	Engineering
Qualifications	B.Tech (Electronics)	B.E. (Electronics & Instrumentation)
List of public Companies in which outside Directorships held as on December 31, 2004	Nil	Nil
Chairman/Member of the Committees of the Board of the Companies on which he is a Director as on December 31, 2004	Nil	Nil

**Annual Report 2004** 

#### TO THE MEMBERS OF HONEYWELL AUTOMATION INDIA LIMITED

The Directors present the **TWENTY FIRST ANNUAL REPORT** with the audited statements of accounts of the Company for the 9 months ended December 31, 2004.

#### 1. FINANCIAL RESULTS:

Particulars	9 months ended December 31, 2004 (Rs. in lacs)	Year ended March 31, 2004 (Rs. in lacs)
Sales & Other Income	29045.68	34755.67
Operating Profit	1570.32	3302.79
Less : Interest	181.10	373.97
Depreciation	681.58	832.31
Amortisation of	64.14	87.76
Miscellaneous Expenditure		
Profit for the year	643.50	2008.75
Provision for tax	343.05	_
Deferred Tax Adjustment	(548.76)	(516.74)
PROFIT AFTER TAX	849.21	2525.49
Profit brought forward from the previous year	1718.49	1490.95
Profit available for appropriations	2567.70	4016.44
APPROPRIATIONS		
General Reserve	100.00	1500.00
Proposed Dividend	442.08	707.32
Tax on proposed dividend	57.77	90.63
BALANCE CARRIED FORWARD	1967.85	1718.49

#### 2. DIVIDEND:

Final dividend @Rs.5.00 per share of Rs.10/- each was recommended by the Board in their meeting held on February 23, 2005.

#### 3. INTEGRATION WITH HONEYWELL:

Honeywell has been keenly watching growth of the Indian Economy and your Company over the last few years. They also see your Company having potential to support the other Honeywell affiliates in Asia, North America and Europe. Keeping in line with this thought processes of expanding the operations in India, Tata's and Honeywell had a discussion over a period of time on the ownership. On 9th July 2004, Tata's and Honeywell announced their decision to end the joint venture of your Company by Honeywell Asia Pacific Inc. acquiring the entire stake of the Tata group, amounting to 40.62% at a price of Rs. 350 per share. After obtaining all the statutory approvals, the transaction was completed on 2nd November 2004. Consequent to this, the company held an Extraordinary General Meeting on 9th December 2004, for seeking shareholder approval for the name change of the Company from Tata Honeywell Limited to Honeywell Automation India Limited.

After the share acquisition by Honeywell, a task force has been set up by your Company and Honeywell Asia Pacific Inc. to align Honeywell Automation India Limited with Honeywell Asia Pacific. As on 31st December 2004 the integration has moved quite satisfactorily with the business and the functions in advanced stage of realignment to Honeywell requirement.

The Directors have taken the decision to change the financial year to end on 31st December every year to be in line with Honeywell year ending.

**Directors' Report** (contd.)

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#### 4. OPERATIONS:

During the nine months last year, the Company performed well to post Order growth of 19% and Sales growth of 32% as compared to corresponding nine months last year. The business has moved to the desired mix thereby not only growing the top line but also improving the profitability.

The Integrated Supply Chain continues to focus on the reduction of Cost to Serve by localisation, Value Engineering and rationalisation of the Supplier. Manufacturing continues to drive the new product initiative suited to the Indian market. Last year manufacturing lines were set up for low end Paper Quality Control Systems and Close Circuit Television camera accessories.

The year 2004 saw an accelerated growth in the Indian manufacturing industry. The various segments, which showed substantial growth were: metal industry, oil and gas, power transmission and distribution, pharma, biotechnology and automotive industry. As a reflection of the industrial growth, the market for your Company's industrial solution business had a healthy growth. The major wins included contracts from North Delhi Power Ltd., and Reliance Energy for power distribution and control, Indian Oil Corporation for Panipat Refinery, Bharat Petroleum and Hindustan Petroleum for their Green Field Emission Control Projects.

The Building Solutions (BS) business continued to show a very healthy growth. Focus this year has been in the area of telecom biotech and IT. The major wins include contracts from Tata Teleservices, Reliance Biotech, Biocon, Microsoft and ST Micro Electronics etc. The first phase of the Delhi metro rail project for which automation was supplied by your Company was successfully commissioned by the Prime Minister. Phase II is progressing as per schedule.

After Market Services initiative started in BS last year has grown substantially with the Order growth of 79% and Revenue growth of 71%. In order to increase service penetration, the service division has launched new service product so as to increase the customer coverage.

The Performance Contracting line of business has been providing substantial energy reductions to the customer. The repeat businesses were from Manipal Hospital and GRP Groups. As a mark of recognition of our Performance Contracting business, a prestigious order was received from BEE (Bureau of Energy Efficiency, Government of India) for Rashtrapati Bhavan. The Performance Contracting group also added new customer segment in Pharma and Health care with orders from Ranbaxy, Jaslok Hospital etc.

The Security Solutions business continued to make significant progress in integrated as well as retail security segment. The Integrated Security Solutions received significant orders from ONGC Surat and Sahara, while retails security continues to focus on providing Fire and Security Solution to small & medium offices commercial complexes, shopping complexes, banks etc.

During the year 2004, Control Products (CP) has increased its market share in Sensing & Control, Environmental Combustion & Control (ECC) & Field Instruments & Analytical business. It received significant orders from various market segments. Some of the major wins included orders from Danahar for hall effect, for automotive sensors from Tata Motors & from NTPC Anta for Ambient Air quality monitoring system. CP order booking grown by 27 % over the last year for the same period and revenue has grown by 11 % over the last year. CP business launched the I-store program, which is web based order management system for channel partners. This is a part of Customer relationship management program undertaken by Honeywell Automation India Itd for channel partners. This program has enabled the channel partners to place orders on line through Web & monitor the status of their orders "live". This will reduce the cycle time for the orders.

Global Services business unit grew its revenue by 30% in 2004. The engineering services work across Honeywell ACS grew significantly both in Process and Building solutions segments. A new undertaking set up for outsourcing of Automation and Control engineering solutions, New Product development initiative and Products and Technology services and solutions also contributed significantly to revenue growth in 2004. The business is facing challenge of profit margins due to fall in exchange rate and increasing manpower costs, however actions have been taken to counter this increase through internal productivity to sustain the margins.

#### 5. INITIATIVES DURING 2004:

The organization continues to focus on Leadership Development at various levels by regularly conducting training programs for junior, middle and senior management. All the eligible employees are required to go through the certification program as a part of technical skill enhancement drives. Around 50 managers of your Company were taken through LDP programs designed in association with Tata Management Training Centre and professors from IIM's.

**Directors' Report** (contd.)

**Annual Report 2004** 

Six Sigma acts as a strong enabler for growth and productivity improvement. Last year, two of the projects were selected for final Exhibition at the Quest For Excellence (QFE) event at Shanghai. This was in competition to the projects launched throughout Asia Pacific by Honeywell. One of the HAIL projects, i.e. "Automotive on Board Sensing Product" was selected as the best in the entire Asia Pacific.

The ERP and Digitization drive across the Company has helped to achieve better productivity. All the management decisions are now taken based on the factual data available through ERP. Your Company also introduced a supplier performance scorecard and benchmarking system in order to manage the supplier relationships better. 100% of the repeat suppliers are put through this process on quarterly basis.

Your Company completed the construction of a new building in January 2005, which has now provided additional seating space for 425 people and also provides space for the test labs. The entire additional space has already got occupied due to increase in headcount resulting from growth of the business.

#### 6. COMMUNITY DEVELOPMENT WORK:

The community development work under the employee engagement program called DISHA has launched a mentorship and education programme with an NGO called Hermann Greimer Social Centre (HGSC). HGSC works with street children and helps them with education and vocational training which will help give them a firm foundation for life. This is an employee volunteer programme where employees spend time with the children helping them with their studies, especially in Science and Math and also in spoken English. They also help them make and promote hand made items like paper bags, diyas, candles etc., which can provide for alternate means of sustenance.

DISHA also conducted Blood and Eye donation camps in the Company. In June 2004, DISHA organised a tree plantation drive around our Pune campus. Our Parent Company Honeywell International Inc. has also made a commitment of USD 1 million this year towards relief work of Tsunami victims. In addition, all employees of HAIL have contributed one day's salary with an equal contribution by the Company towards relief activities.

The Company also donates computers on a regular basis to Government approved schools and needy institutions in both urban and rural areas to create an awareness and interest in computers. This is a significant step towards our key Corporate Social Responsibility mission, which is "Education".

The senior management of your Company are involved in a mentorship programme called "WINGS" wherein they act as mentors (on a on-to one-basis or maximum one mentor and two mentees) to students from key engineering colleges (College of Engineering, Pune, Cummins, etc.,) This programme is to give corporate world exposure to the engineering students, (seniors) and also groom them - personal visits to company etc.

#### 7. DIRECTORS:

During the year under review and upto the date of this report, Mr. R. Gopalakrishnan and Mr. K.A. Chaukar, nominees of Tata Group, Mr. Cyrus Guzder and Mr. Ram Savoor, Independent Directors, resigned as Directors of the Company, consequent to the takeover by Honeywell. The Board places on record its sincere appreciation for the services rendered by them towards the success of this joint venture. Mr. M.N. Bhagwat resigned as a nominee of the Tata Group and has been re-appointed as an Additional Director on the Board and he holds office upto the date of this Annual General Meeting and he is eligible for re-appointment. Mr. Ashwani Gupta has resigned as a Director and has been appointed as an Alternate Director to Mr. John O'Higgins.

As per the provisions of the Companies Act, 1956 and Articles of Association of the Company, Mr. John O'Higgins, retires by rotation and is eligible for reappointment.

#### 8. DIRECTORS' RESPONSIBILITY STATEMENT:

Pursuant to Section 217(2AA) of the Companies Act, 1956, the Directors, based on the representations received from the Operating Management, confirm that -

a) In the preparation of the annual accounts, the applicable accounting standards have been followed and that there are no material departures;

**Directors' Report** (contd.)

**Annual Report 2004** 

- b) They have, in the selection of the accounting policies, consulted the Statutory Auditors and have applied them consistently and made judgements and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the Company at the end of the financial year and of the profit of the Company for that period;
- c) They have taken proper and sufficient care, to the best of their knowledge and ability, for the maintenance of adequate accounting records in accordance with the provisions of the Companies Act, 1956, for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities;
- d) They have prepared the annual accounts on a going concern basis.

#### 9. AUDITORS:

M/s. N.M. Raiji & Co., the Statutory Auditors, retire at the forthcoming Annual General Meeting and have expressed their inability to continue as Auditors of the Company. Your Company thanks them for the services provided by them over the last eighteen years.

The Audit Committee has evaluated proposals from leading Audit firms and on the basis of their recommendations to the Board, your Company recommends the Audit firm of M/s. Price Waterhouse & Co., to be appointed as the Statutory Auditors of your Company.

#### 10. OTHER INFORMATION:

Information as per Section 217 of the Companies Act, 1956, as amended, pertaining to absorption of technology, foreign exchange earnings and outgo and particulars of employees, is given as an Annexure to this Report and forms part of it.

The Management is of the opinion that, since there is no trading of our shares on the Pune Stock Exchange, it is not viable for the shares of the Company to remain listed on this Exchange. An item for Delisting of the shares has been included in the Notice to be passed by the Company in the General Meeting.

#### 11. ACKNOWLEDGEMENT:

The Board would like to place on record its appreciation and thanks to all its employees for their contribution. The Board also wishes to acknowledge the support it has received from its Bankers and from the Financial Institutions.

For and on behalf of the Board JOHN O'HIGGINS Chairman

Pune, February 23, 2005

Registered Office: 56 & 57, Hadapsar Industrial Estate, Pune 411 013

# Annexure I to Directors' Report

### **Honeywell Automation India Ltd.**

**Annual Report 2004** 

#### **Annexure to Directors' Report**

#### A) CONSERVATION OF ENERGY:

The Company continues its endeavour to improve energy conservation and utilization.

#### **B) TECHNOLOGY ABSORPTION:**

#### **FORM B**

#### Research and Development (R&D):

#### 1. Specific areas in which R&D is carried out by the Company:

- New product development for cooling solutions and building solutions.
- HMI framework development
- Terminal loading software for HPI downstream

#### 2. Benefits derived as a result of above R&D:

- Product availability for unaddressed market for Asia Pacific region.
- Hardware and Software design capability enhancement.

#### 3. Future plan of action:

- Define road map for all products and continued development.
- Additional Transmission & Distribution product development to be taken up.

#### 4. Expenditure on R&D:

		2004 (Rs. In lakhs)	2003-04
(a)	Capital	_	_
(b)	Recurring	100.87	<del>_</del>
(c)	Total	100.87	<del>_</del>
(d)	Total R&D expenditure as a percentage of turnover	0.35%	_

#### **Technology Absorption, Adaptation And Innovation:**

 Efforts, in brief, made towards technology absorption and innovation During the year an agreement for Technology Transfer of High Performance Process Manager Input Output Boards was concluded and the Technology

Transfer was implemented successfully.

This resulted in substantial cost savings in the HPS System.

Benefits derived as a result of the above efforts

: Enhancing cost competitiveness of our Systems.

 In case of imported technology (imported during the last 5 years reckoned from the beginning of the financial year) following information may be furnished.

a)

Technology imported i. Global User Station

ii. High Performance Process I/Os.

b) Year of Import i. 2001-02 ii. 2003-04

c) Has the technology been fully absorbed: Has been successfully absorbed.

 d) If not fully absorbed, areas where this has not taken place, reasons therefor and future plans of action Not Applicable

#### C) FOREIGN EXCHANGE EARNINGS AND OUTGO:

Rs.'000

(i) Foreign Exchange Earned 751435 (ii) Foreign Exchange Used 1020228

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#### Annexure II to Directors' Report

Statement pursuant to Section 217(2A) (b) (ii) of the Companies Act, 1956 read with the Companies (Particulars of Employees) Rules, 1975 and forming part of the Directors' Report for the period ended December 31, 2004.

Persons employed throughout the Financial Year who were in receipt of Remuneration for the year which in aggregate was not less than Rs.24,00,000/- per annum.

Name	Designation & Nature of duties	Qualifications	Age	Gross Remuneration	Net Remuneration	Total Experience	Date of joining	Last Employment/ Designation
Deshpande Vinayak K.*	Managing Director *	B. Tech Chemical	47	44,85,436	29,81,007	24	19/10/89	Gujarat Carbon Ltd. Project Manager

<sup>\*</sup> Resigned as Managing Director with effect from 20th Dec., 2004.

#### Notes:

Remuneration includes salary, allowances and commission received during the year, reimbursement of medical expenses, leave travel assistance, company's contribution to provident fund and superannuation fund and the monetary value of perquisites which is as per the Income Tax Act, wherever applicable, but excludes contribution towards gratuity.

Net remuneration is arrived by deducting from the gross remuneration income tax, company's contribution towards provident fund and superannuation fund wherever applicable and the monetary value of non-cash perquisites.

For and on behalf of the Board

JOHN O'HIGGINS Chairman

Pune, February 23, 2005

**Registered Office:** 

56 & 57, Hadapsar Industrial Estate, Pune - 411 013.

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#### HIGHLIGHTS OF PERFORMANCE

- Order growth of 19% over last year <sup>1</sup>
- Sales growth of 32% over last year †
- Productivity improvement (defined as contribution per employee) of 15% over last year
- Net working capital as a percentage of Sales down by 5% over last year †
- Strong focus on growth projects, new product development & reduced Cost to Serve (CTS) using Six Sigma framework methodology.

#### **INDUSTRY OUTLOOK AND OPPORTUNITIES**

The Indian economy has witnessed all round growth in year 2004 with increased investments in the industrial, infrastructure, building and security market.

The HONEYWELL PROCESS SOLUTIONS (HPS) business serves core industrial sectors of Refining, Oil & Gas, Pulp & Paper, Metal and Cement etc. This business has experienced good growth & expected to grow in FY 2005. The general industrial growth has been the key driver for growth of this business, opening of some markets such as power generation, deregulation of administered prices of petroleum products, new investment in steel and non-ferrous metals are also driving growth of this business.

The HONEYWELL BUILDING SOLUTIONS (HBS) business serves Commercial Buildings, Hospitals, Hotels, Airports, Mass Rapid Transit (MRT) etc. This sector is witnessing quantum growth in all sectors especially fire and security systems requirement from Government and Industrial sector is growing year on year.

The CONTROL PRODUCTS (CP) division deals with Field Instruments, Environment Control Products and various Sensing Products. This Business serves primarily OEMs, Process Control Industry, auto, white goods and Commercial establishments. The division is experiencing good growth in this Line of Business.

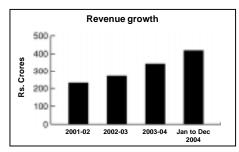
The GLOBAL SERVICES (GS) business continues to show strong growth due to increased outsourcing from Honeywell. The Company last year had started activity in the adjacent areas such as embedded design & third party engineering. The response from the adjacent market has been very encouraging and many orders have been received from major MNC's.

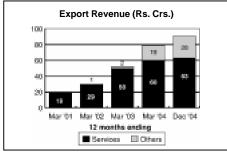
#### **RISKS & CONCERNS**

The growth in your Company's business to some extent is dependent on the sustaining momentum of the economy. While fundamentals appear to be strong, Indian economy picture needs to be cautiously viewed based on past record, political scenario, progress of secondary reforms and global integration.

The dollar continues to be weakening with respect to the Indian Rupee, which has impacted the earning in the Global services business. The mitigation action put in place last year to converting the contracts to other currencies, the productivity improvement and moving up the value chain are fetching positive results.

#### **BUSINESS ANALYSIS**

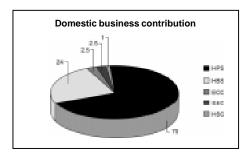


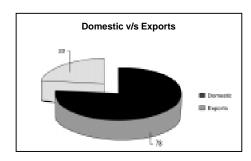


- The Company continues to maintain revenue growth by focussing on growth areas and the adjacent markets.
- The revenue growth works out to 32% over corresponding period last year.

Hardware exports are seeing a growth year on year and the trend has been positive.

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#### **HUMAN RESOURCES**

Human Resources are the biggest assets of the organisation. As the Company is moving up in the value chain, Human Resources is becoming one of the biggest business assets of the Organisation. Therefore, to remain ahead in the competitive market, a large number of initiatives have been undertaken to improve the knowledge process and the competencies of the employees. A sizeable amount of profit before tax is invested in the learning & development of people.

Some of the initiatives are:

- Focus on L&D and certification of employees. All eligible employees in the organization have gone through structured training.
- Building of knowledge management framework
- Rolling out MRR (management resources review) to address organisation planning
- Performance Planning & Management System (PPMS) is tightly linked with the goals and objectives and cascading of employees key result area (KRA).

#### SIX SIGMA & DIGITISATION

- Several Six Sigma projects were implemented in the area of Cost to Serve, productivity enhancement and growth initiatives. These
  projects are yielding good results. The organisation has certified six sigma experts including a Master Black Belt. This year the
  target is to take 25% of the employees through Six Sigma certification.
- Company's ERP system is now fully deployed and is yielding business benefits.
- This year Company plans to role out CRM solutions in the area of after market services to improve service delivery to customers.
- The Company also plans to deploy web based tools for project and resource planning and scheduling.

#### INTERNAL CONTROL SYSTEMS AND THEIR ADEQUACY

#### Management Audit

The Company has a strong management audit framework. The Audit Committee consists of one Promoter Director & two Independent Directors. The Audit Committee meets every quarter to review compliance with internal controls, accounting standards, policies, quarterly accounts etc. The findings of internal and statutory auditors are presented to the Audit Committee. The Committee in turn then sets the direction for the management and makes recommendation to the board.

#### Budget Control

At the beginning of the financial year, the Annual Operations plans are developed by the Business Units / Departments which get approved by the Board and are rolled out in the Organisation. The weekly and monthly MIS report provides Actual performance versus budgets.

The Company has a strong budget and expense control mechanism in place. The Leadership Council, the Business Unit / Department Head review the performance of the business and the expenses on a monthly basis. The corrective actions are discussed and implemented.

The Board of Directors review business performance every Quarter and suggest the corrective actions to ensure that performance is in line with the budgets.

#### Process Audit

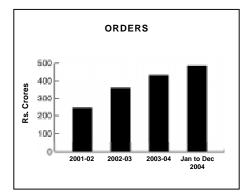
The Company has a formal process audit frame work. The team consisting of Central quality & system department, Six Sigma and Business unit/ Department heads.

The Central Quality and Six-sigma team on monthly basis reviews the processes as per laid down plans, policies and tollgates. The findings are then presented by the team during monthly reviews of business unit/ department. Through the review, corrective actions to comply with the laid down processes are discussed and implemented.

Each Business unit/ Department has the process plan duly approved by the Leadership Council and internal auditor.

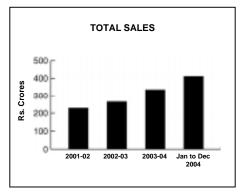
**Annual Report 2004** 

#### FINANCIAL PERFORMANCE



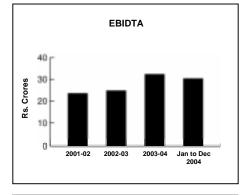
Order growth of 19% over corresponding period last year. Major Orders were

- BHEL-IOC Panipat CPP.
- Renovation of Neville Lignite Power plant.
- Performance contracting for Jaslok Hospital.
- SCADA systems for New Delhi Power Limited.

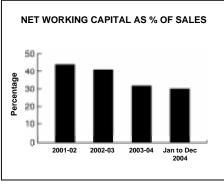


Total sales growth of 32% over the corresponding period last year. Major Achievements were

- Fairly uniform revenue quarter by quarter.
- Better working capital and cash flow performance.
- Reduction in cycle time.



EBIDTA has shown a fall from the previous year on account of higher provisions for bad debts and write down of obsolete inventory as the Company is moving towards a more conservative provisioning regime.



Net working capital improvement of 5% over last year due to tighter credit policy and commercial governance

#### **CAUTIONARY STATEMENT**

Statements in the Management Discussion and Analysis describing the Company's objectives, expectations or predictions may be forward looking within the meaning of applicable securities, laws and regulations. Actual results may differ materially from those expressed in the statement. Important factors that could influence the Company's operations include domestic manufacturing sector growth & USD to Rupee parity.

### **Auditors' Report**

### **Honeywell Automation India Ltd.**

**Annual Report 2004** 

To

The Members of Honeywell Automation India Limited

- 1. We have audited the attached Balance Sheet of Honeywell Automation India Limited (formerly TATA Honeywell Limited), as at December 31, 2004, and also the Profit and Loss account and the Cash Flow statement for the period ended on that date annexed thereto. These financial statements are the responsibility of the Company's management. Our responsibility is to express an opinion on these financial statements based on our audit.
- 2. We conducted our audit in accordance with auditing standards generally accepted in India. These Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.
- 3. As required by the Companies (Auditors' Report) (Amendment) Order, 2004 (hereinafter referred to as the 'Order') issued by the Central Government of India in terms of sub-section (4A) of Section 227 of the Companies Act, 1956, we enclose in the Annexure, a statement on the matters specified in paragraphs 4 and 5 of the said Order.
- 4. Further to our comments in the Annexure referred to above, we report that:
  - (a) We have obtained all the information and explanations which, to the best of our knowledge and belief, were necessary for the purposes of our audit;
  - (b) In our opinion, proper books of account, as required by law, have been kept by the Company, so far as it appears from our examination of those books:
  - (c) The Balance Sheet, Profit and Loss account and Cash Flow statement dealt with by this report are in agreement with the books of account;
  - (d) In our opinion, the Balance Sheet, Profit and Loss account and Cash Flow statement dealt with by this report comply with the Accounting Standards referred to in sub-section (3C) of Section 211 of the Companies Act, 1956;
  - (e) On the basis of the written representations received from directors of the Company, as on December 31, 2004 and taken on record by the Board of Directors, we report that none of the directors is disqualified as on December 31, 2004 from being appointed as a director in terms of clause (g) of sub-section (1) of Section 274 of the Companies Act, 1956; and
  - (f) In our opinion, and to the best of our information and according to the explanations given to us, the said accounts give the information required by the Companies Act, 1956, in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India;
    - (i) in the case of the Balance Sheet, of the state of affairs of the Company as at December 31, 2004;
    - (ii) in the case of the Profit and Loss account, of the profit for the period ended on that date; and
    - (iii) in the case of Cash Flow statement, of the cash flows for the period ended on that date.

For N. M. RAIJI & COMPANY
Chartered Accountants

Vinay D. Balse Partner Membership No. 39434

Mumbai, February 23, 2005

# Honeywell Automation India Ltd. Annual Report 2004

#### Referred to in paragraph 3 of our report of even date

- (i) (a) The Company has maintained proper records showing full particulars including quantitative details and situation of Fixed Assets.
  - (b) In accordance with the phased programme for verification of fixed assets, certain items of fixed assets were physically verified by the management during the period and no material discrepancies were noticed on such verification.
  - (c) Fixed assets disposed off during the period were not substantial so as to affect the going concern assumption.
- (ii) (a) Stocks of inventories have been physically verified during the period by the management. The Company has a perpetual inventory system. In our opinion, the frequency of such verification is reasonable. In respect of stocks lying with third parties, related confirmations have been obtained by the Company.
  - (b) The procedures for physical verification of inventory followed by the management are reasonable and adequate in relation to the size of the Company and the nature of its business.
  - (c) The Company has maintained proper records of inventory. The discrepancies noticed on verification between the physical stock and the book stock were not material in relation to the operations of the Company and have been properly dealt with in the books of account.
- (iii) (a) According to the information and explanations given to us, the Company has neither granted nor taken any loans, secured or unsecured to/from companies, firms or other parties covered in the register maintained under Section 301 of the Companies Act, 1956. Consequently, clause 3(b), (c), (d),(e),(f) and (g) of the Order are not applicable.
- (iv) In our opinion, and according to the information and explanations given to us, there are adequate internal control procedures commensurate with the size of the Company and nature of its business for the purchase of inventory and fixed assets and for the sale of goods and services.
- (v) (a) In our opinion and according to the information and explanations given to us, the transactions made in pursuance of contracts or arrangements referred to in Section 301 of the Companies Act, 1956 have been entered in the register required to be maintained under the aforestated section.
  - (b) The transactions made in pursuance of such contracts or arrangements stated in clause v (a) above have been made at prices which are reasonable having regard to prevailing market prices at the relevant time.
- (vi) The Company has not accepted any deposits from the public. Consequently, the provisions of Sections 58A, 58AA or any other relevant provisions of the Companies Act, 1956 and the Companies (Acceptance of Deposits) Rules, 1975 are not applicable to the Company.
- (vii) In our opinion, the Company has an internal audit system commensurate with its size and the nature of its business.
- (viii) We have broadly reviewed the books of account maintained by the Company in respect of products where, pursuant to the Rules made by the Central Government, the maintenance of cost records has been prescribed under Section 209 (1) (d) of the Companies Act, 1956. We are of the opinion that prima facie, the prescribed accounts and records have been maintained and are being made. We have not, however, made a detailed examination of the records with a view to determine whether they are accurate or complete.
- (ix) (a) According to the information and explanations given to us and on the basis of our examination of the books of account, the Company has been generally regular in depositing undisputed statutory dues including Provident Fund, Investor Education and Protection Fund, Employees State Insurance, Income-tax, Sales-tax, Wealth Tax, Service Tax, Custom Duty, Excise Duty, Cess and any other dues, during the period, with the appropriate authorities.
  - (b) According to the information and explanations given to us and on the basis of our examination of the books of account, no undisputed amounts payable in respect of Income Tax, Sales Tax, Wealth Tax, Service Tax, Custom Duty, Excise Duty, Cess, were in arrears, as at December 31, 2004 for a period of more than six months from the date they became payable.
  - (c) According to the information and explanations given to us, following are the dues of Income Tax, Sales Tax, Wealth Tax, Service Tax, Custom Duty, Excise Duty and Cess which have not been deposited on account of disputes with the related authorities:

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Sr.	Name of Statute	Amount (Rs. lakhs)	Forum where dispute is pending
1.	Central Excise		
		61.60	Commissioner
		65.85	CESTAT
		19.20	Commissioner (Appeals)
		2.40	Deputy Commissioner
	Sub-total (A)	149.05	
2.	Customs	34.23	Deputy Commissioner
	Sub-total (B)	34.23	
3.	Sales Tax		
	Delhi Sales Tax	1.04	Deputy Commissioner
	Sub-total (C)	1.04	
4.	Works Contract Tax		
	Delhi Works Contract Tax	2.86	Assistant Collector
	Sub-total (D)	2.86	
	Grand Total	187.18	
	(A)+(B)+(C)+(D)		

- The Company does not have any accumulated losses at the end of the financial period and has not incurred cash losses during (x) the financial period and in the immediately preceding financial year.
- In our opinion and according to the information and explanations given to us, the Company has not defaulted in repayment of (xi) dues to financial institutions or banks. The Company does not have any outstanding debentures.
- According to the information and explanations given to us, the Company has not granted loans and advances on the basis of security by way of pledge of shares, debentures and other securities.
- (xiii) To the best of our knowledge and belief and according to the information and explanations given to us, the Company is not a chit fund or a nidhi/mutual benefit fund/society. Accordingly, the provisions of clause 4 (xiii) of the Order are not applicable to the Company.
- To the best of our knowledge and belief and according to the information given to us, the Company is not dealing in or trading in (xiv) shares, securities, debentures and other investments. Accordingly, the provisions of clause 4 (xiv) of the Order are not applicable to the Company.
- According to the information and explanations given to us, the Company has not given guarantees for loans taken by others from banks or financial institutions.
- According to the information and explanations given to us, the Company has not availed of any term loans except by way of deferment of sales tax liabilities in terms of the 'Package Scheme of Incentives' of the Government of Maharashtra.
- According to the information and explanations given to us, and on an overall examination of the Balance Sheet of the Company, funds raised on short-term basis have, prima facie, not been used during the period for long-term investments.
- To the best of our knowledge and according to the information and explanations given to us, the Company has not made any preferential allotment of shares to parties and companies covered in the Register maintained under Section 301 of the Companies Act, 1956.
- (xix) The Company did not have any outstanding debentures during the period. As such, no security or charge has been created.
- (xx)The Company has not raised any monies by way of public issues during the period.
- (xxi) To the best of our knowledge and belief and according to the information and explanations given to us, no fraud on or by the Company was noticed or reported during the period.

For N. M. RAIJI & COMPANY **Chartered Accountants** 

> Vinay D. Balse Partner Membership No. 39434

Mumbai, February 23, 2005

				As At 31st December 2004	As At 31st March 2004
	URCES OF FUNDS	Schedule	(Rs. '000)	(Rs. '000)	(Rs. '000)
1.	Shareholders' Funds :				
	a) Share Capital	1	88,415		88,415
	b) Reserves and Surplus	2	971,858		958,833
				1,060,273	1,047,248
2.	Loan Funds :				
	a) Secured Loans	3	523,159		288,988
	b) Unsecured Loans	4	133,795		135,672
				656,954	424,660
			TOTAL	1,717,227	1,471,908
ΑP	PLICATION OF FUNDS				
1.	Fixed Assets :	5			
	a) Gross Block		774,667		754,012
	b) Less: Depreciation		449,670		383,144
	c) Net Block		324,997		370,868
	d) Capital Work-in-progress,		79,366		15,417
	including Capital Advances			404,363	386,285
2.	Investments	6		1,500	1,500
_	Deferred Tay Acces / (Linkility) (Nest)			•	
3.	<b>Deferred Tax Asset / (Liability) (Net)</b> (Refer Note 3 (vii) of Schedule 18)			53,117	(14,017)
4.	<b>Current Assets, Loans and Advances:</b>				
	a) Inventories	7	410,667		262,361
	b) Sundry Debtors	8	1,562,802		1,275,277
	c) Cash and Bank balances	9	22,194		150,928
	d) Loans and Advances	10	330,193		338,441
			2,325,856		2,027,007
	Less : Current Liabilities and Provisions	11	1,073,464		941,136
	Net Current Assets			1,252,392	1,085,871
5.	Miscellaneous Expenditure (To the extent not written off or adjusted)	12		5,855	12,269
			TOTAL	1,717,227	1,471,908
	Notes on Accounts	18			
— As	per our report of even date attached		John O'Higgins	Chairman	
For	N.M. Raiji & Co.				
Cn	artered Accountants	H	Harshavardhan Chitale	Managing Dire	ector
	au Dalas		On also Double	0	
(Pa	ay Balse rtner)		Sneha Padve	Company Sec	гетагу
	mbership No.39434 mbai, February 23, 2005			Pune, Februa	ry 23, 2005

	Schedule	For the Period ended 31st December 2004 (Rs. '000)	For the Year ended 31st March 2004 (Rs. '000)
INCOME  1. Sales	13	2,885,590	3,424,368
Less : Excise Duty recovered	13	2,883,390 76,157	121,435
·			
Net Sales 2. Other Income	14	2,809,433	3,302,933
2. Other income	14	18,978	51,199
		2,828,411	3,354,132
EXPENDITURE			
<ol> <li>Material and Manufacturing Expenses</li> <li>Employees' Remuneration and Benefits</li> </ol>	15 16	1,625,996	1,981,072
<ol> <li>Employees' Remuneration and Benefits</li> <li>Selling, Administration and Other Expenses</li> </ol>	16 17	469,407 575,976	476,826 565,955
4. Interest (Refer Note 7 of Schedule 18)	17	18,110	37,397
5. Depreciation		68,158	83,231
6. Amortisation of Miscellaneous Expenditure		6,414	8,776
		2,764,061	3,153,257
Profit before tax		64,350	200,875
Provide a few towerston			
Provision for taxation Current		(14,913)	_
Deferred		54,876	51,674
Relating to earlier years		(19,392)	—
Profit after tax		84,921	252,549
		·	
Add : Profit brought forward from Previous Year		171,849	149,095
Amount available for appropriation		256,770	401,644
APPROPRIATIONS			
Proposed Dividend		44,208	70,732
Dividend Distribution Tax		5,777	9,063
Transfer to General Reserve		10,000	150,000
Balance carried to Balance Sheet		196,785	171,849
		<u>256,770</u>	401,644
Earnings per Share - Basic & Diluted - (Not annualised (Face Value Rs. 10/- per share)	3)	9.60	28.56
Notes on Accounts	18		
As per our report of even date attached For N.M. Raiji & Co.	John O'Higgins	Chairman	
Chartered Accountants	Harshavardhan Chitale	Managing Dire	ector
Vinay Balse (Partner)	Sneha Padve	Company Sec	retary
Membership No.39434 Mumbai, February 23, 2005		Pune, Februar	y 23, 2005

### Schedules

		As At 31st December 2004 (Rs. '000)	As At 31st March 2004 (Rs. '000)
SCHEDULE - 1 : SHARE CAPITAL			
Authorised :			
10,000,000 Equity Shares of Rs. 10 each (Previous Year 10,000,000 Equity Shares of Rs. 10 each)		100,000	100,000
		100,000	100,000
Issued: 8,841,697 Equity Shares of Rs. 10 each (Previous year 8,841,697 Equity Shares of Rs. 10 each)		88,417	88,417
Outrouth of and Baid on		88,417	88,417
Subscribed and Paid-up: 8,841,523 Equity Shares of Rs 10 each, fully paid up			
(Previous year 8,841,523 Equity Shares of Rs 10 each, fully paid up)		88,415	88,415
Note: 7,182,475 equity shares constituting 81.24% of the paid-up capital of the Company are held by Honeywell International Inc., the ultimate holding company, through its 100% subsidiary, Honeywell Asia Pacific Inc.	TOTAL	88,415	88,415
COUEDINE A DECEDIVE AND CURRING	(Rs. '000)	As At 31st December 2004 (Rs. '000)	As At 31st March 2004 (Rs. '000)
SCHEDULE - 2 : RESERVES AND SURPLUS			
Securities Premium Account		157,708	157,708
General Reserve As per last Balance Sheet	626,555		503,032
Less : Tax in respect of earlier years	_		26,477
Less: Provision for Impairment of fixed assets (Refer Note 3 (i) of Schedule 18) 34,169 Less: Deferred Tax Adjustment 12,258	21,911		_
Add: Transferred from Profit and Loss Account	10,000		150,000
		614,644	626,555
Investment Allowance (Utilised) Reserve		2,721	2,721
Balance in Profit and Loss Account		196,785	171,849
	TOTAL	971,858	958,833

### Schedules (contd.)

**Annual Report 2004** 

SCHEDULE - 3 : SECURED LOANS	As At st December 2004 (Rs. '000)	As At 31st March 2004 (Rs. '000)
Cash Credit (Refer Note 5 (a) of Schedule 18)	385,213	269,061
Foreign Currency Loan (Refer Note 5 (a) of Schedule 18)	137,946	19,927
SCHEDULE - 4 : UNSECURED LOANS	<u>523,159</u>	288,988
Deferred Sales Tax Liability (a) Under the 1987 Package scheme of Incentives Govt. of Maharashtra (Due within one year 4,279 TINR; Previous year - 1,877 TINR) (Refer Note 5(b) of Schedule 18)	71,649	73,526
<ul> <li>(b) Under the 1993 Package Scheme of Incentives Govt. of Maharashtra</li> <li>(Due within one year Nil; Previous year - Nil)</li> <li>(Refer Note 5(b) of Schedule 18)</li> </ul>	62,146	62,146
TOTAL	133,795	135,672

#### **SCHEDULE - 5 : FIXED ASSETS**

(Rs. in '000)

		GROSS	BLOCK		DEPRECIATION			NET B	NET BLOCK	
PARTICULARS	As at 31st March, '04	Additions	Deductions	As at 31st Dec, '04	As at 31st March, '04	For the period	Deductions	As at 31st Dec, '04	As at 31st Dec, '04	As at 31st March, '04
Land	3,024	-	-	3,024	-	-	-	-	3,024	3,024
Buildings	56,025	-	-	56,025	16,261	1,390	-	17,651	38,374	39,764
Plant & Machinery (Refer Note 1 Below)	218,575	5,812	966	223,421	139,262	28,802	465	167,599	55,822	79,313
Computers	150,990	43,459	31,173	163,276	93,358	14,748	31,014	77,092	86,184	57,632
Furniture, Fixtures & Equipments	66,477	3,168	4,695	64,950	29,437	3,238	2,590	30,085	34,865	37,040
Office Equipment	24,125	2,711	1,993	24,843	8,536	1,428	1,048	8,916	15,927	15,589
Vehicles (Refer Note 2 Below)	16,186	3,036	1,523	17,699	4,868	2,949	684	7,133	10,566	11,318
Product Distribution Rights - SAARC	82,462	-	-	82,462	27,243	36,508	-	63,751	18,711	55,219
Product Distribution Rights - HSPL	105,962	-	-	105,962	55,607	7,964	-	63,571	42,391	50,355
Oracle License	11,646	-	-	11,646	2,815	873	-	3,688	7,958	8,831
Software	18,540	2,819	-	21,359	5,757	4,427	-	10,184	11,175	12,783
TOTAL	754,012	61,005	40,350	774,667	383,144	102,327*	35,801	449,670	324,997	370,868
Capital Work-in-progress (including Capital Advances)									79,366	15,417
Previous Year	694,153	77,595	17,736	754,012	314,327	83,231	14,414	383,144	<b>404,363</b> 386,285	386,285

<sup>\*</sup> Refer Note 3 (ii) of Schedule 18

#### NOTES

1) Includes assets given on operating lease, details of which are as under :

Description	<b>Gross Carrying Amount</b>	<b>Accumulated Depreciation</b>	Depreciation for the Period	
Security Systems for Home	281	221	70	
Security Systems for Shop	1,138	984	284	
	1,419	1,205	354	

2) Includes assets taken on finance lease, details of which are as under :

Description	<b>Gross Carrying Amount</b>	Accumulated Depreciation	Depreciation for the Period	
Motor Cars (25 Nos.)	15,327	6,445	2,726	

### Schedules (contd.)

		As At 31st December 2004 (Rs. '000)	As At 31st March 2004 (Rs. '000)
SCHEDULE - 6 : INVESTMENTS			
Trade Investments - at cost Unquoted - long term 4,000 Equity Shares of Rs. 1,000 each fully paid of Central Monitoring Services India Pvt. Ltd.		4,000	4,000
Less: Provision for Diminution in Value of Investment		2,500	2,500
	TOTAL	1,500	1,500
SCHEDULE - 7: INVENTORIES (As valued and certified by the Management)			
Raw Material (at cost) Raw Material-in-transit (at cost) Work-in-Progress (at lower of cost or net realisable value) Finished Goods (at lower of cost or net realisable value)		280,236 17,951 99,830 12,650	207,807 2,804 44,491 7,259
	TOTAL	410,667	262,361
SCHEDULE - 8 : SUNDRY DEBTORS  Sundry Debtors (Unsecured) Exceeding Six Months			
Considered Good Considered Doubtful		217,572 149,184	396,228 40,755
		366,756	436,983
Others - Considered Good		1,345,230	879,049
Less - Provision for Doubtful Debts (This includes Retention Money not due of 512,437 TINR; Previous year -417,346 TINR)		149,184	40,755
312,437 THVIX, Flevious year -417,340 THVIX)	TOTAL	1,562,802	1,275,277
SCHEDULE - 9 : CASH AND BANK BALANCES			
Cash Balance on hand		1,880	347
Cheques on hand		9,121	146,696
Bank Balance with Scheduled Banks - In Current Account		11,193	3,885
	TOTAL	22,194	150,928

# Honeywell Automation India Ltd. Annual Report 2004

Schedules (contd.)

		As At 31st December 2004 (Rs. '000)	As At 31st March 2004 (Rs. '000)
SCHEDULE - 10 : LOANS AND ADVANCES (Unsecured, Considered Good)			
Advances recoverable in cash or in kind or for value to be received		125,744	117,770
Balances with Excise, Customs etc. Loans and Advances to Employees Advance Income Tax, including tax deducted at source (net of provisions)		7,885 3,404 144,684	13,659 2,855 155,043
Sundry Deposits		48,476	49,114
	TOTAL	330,193	338,441
SCHEDULE - 11 : CURRENT LIABILITIES AND PROVISIONS  Current Liabilities :    Acceptances		40,499	1,666
Sundry Creditors - SSI Units (Refer note 4 (b) of Schedule 18) - Others		3,979 727,200	2,314 646,354
Advance against Orders Liability towards Investor Education and Protection Fund under Section 205C of the Companies Act, 1956, not due		99,459	95,782
- Unclaimed Dividend		1,130	998
Other Liabilities		123,708	89,900
Provide to a second		995,975	837,014
Provisions : Proposed Dividend Dividend Distribution Tax Leave Encashment		44,208 5,777 27,504	70,732 9,063 24,327
	TOTAL	1,073,464	941,136
SCHEDULE - 12: MISCELLANEOUS EXPENDITURE (To the Extent not Written off or Adjusted) (Refer Note 1(i) of Schedule 18)			
Technology Cost		12,269	21,045
Less: Amortisation		6,414	8,776
	TOTAL	5,855	12,269

		For the period ended 31st December 2004 (Rs. '000)	For the year ended 31st March 2004 (Rs. '000)
SCHEDULE - 13 : SALES			
Products and Jobs Services rendered		2,352,120 533,470	2,854,840 569,528
	TOTAL	<u>2,885,590</u>	3,424,368
SCHEDULE - 14 : OTHER INCOME			
Interest - Gross (Tax Deducted at Source - Nil; Previous year - 296 TINR)		5,658	2,391
Provisions no longer required written back Sundry Credit balances written back Refund of Taxes & Duties Others		2,132 9,598 1,557 33	10,497 36,984 — 1,327
	TOTAL	18,978	51,199
SCHEDULE - 15 : MATERIAL AND MANUFACTURING EX	(PENSES	<del></del>	
Raw Materials, Components & Services consumed :			
Opening Stock Add : Purchases		207,807 1,701,841	220,371 1,881,631
		1,909,648	2,102,002
Less : Closing Stock		280,236	207,807
Raw Materials, Components & Services consumed		1,629,412	1,894,195
Estimated future loss on incomplete contracts (In excess of estimated final contract revenue)		26,876	38,515
(Increase)/Decrease in Work-in-Progress Opening Work-in-Progress Less : Closing Work-in-Progress	44,491 99,830		65,683 44,491
		(55,339)	21,192
(Increase)/Decrease in Finished Goods Opening Stock Less : Closing Stock	7,259 12,650		3,282 7,259
		(5,391)	(3,977)
Excise Duty Expense Power and Fuel Other Manufacturing Expenses Repairs and Maintenance		2,226 12,010 1,213	3,041 13,801 2,153
- Buildings - Plant and Machinery	3,221 10,475		245 10,832
- Others	1,293		1,075
		14,989	12,152
	TOTAL	1,625,996	1,981,072

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	For the period ended 31st December 2004 (Rs. '000)	For the year ended 31st March 2004 (Rs. '000)
SCHEDULE - 16 : EMPLOYEES' REMUNERATION AND BENEFITS		
Salaries, Wages, Bonus and Allowances Company's Contribution to Provident Fund and Other Funds	404,524 22,280	408,766 28,156
Gratuity Welfare Expenses	13,851 28,752	5,234 34,670
·		
TOTAL	469,407	476,826
SCHEDULE - 17 : SELLING, ADMINISTRATION AND OTHER EXPENSES		
Rent Rates and Taxes Advertisement Sales Promotion, Seminars & Exhibitions Freight & Octroi Outward Royalty Training Membership & Subscription Professional Charges Travelling Remuneration to Auditors: Statutory Audit 441 Tax Audit 441 Tax Audit 165 Certification & Others 182 Out of pocket expenses 28	44,100 1,813 2,011 10,687 17,545 1,033 9,106 2,004 22,401 232,636	52,979 3,260 1,064 6,233 24,606 182 11,532 1,932 17,178 262,021 378 108 270 54
Insurance Communication Expenses Bad Debts Written off Increase in provision for doubtful debts Provision for Diminution in Value of Investment Loss on Sale of Assets Sales Commission Bank and other Finance Charges Other Expenses	816 9,372 25,729 4,789 109,885 — 4,479 10,895 7,999 58,676	810 13,084 29,109 26,514 33,743 2,500 1,498 8,896 11,868 56,946

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#### SCHEDULE - 18: NOTES TO THE ACCOUNTS

#### **Significant Accounting Policies:**

#### **Basis of Accounting:**

The financial statements are prepared under historical cost convention on an accrual basis and comply with the Accounting Standards (AS) issued by The Institute of Chartered Accountants of India (ICAI), referred to in Section 211 (3C) of the Companies Act, 1956.

#### **Revenue Recognition:**

- (i) In respect of project contracts, the Company recognises revenue on the Percentage of Completion basis AS-7-Accounting for Construction Contracts issued by the ICAI, based on billing milestones reached.
  - Income from contractual claims is recognised on raising of the claim. However, consequential liability to excise duty, if any, is provided for and corresponding revenue against excise duty is accounted for only on settlement of the claim. Income from non-contractual claims is recognised only on acceptance of the claim by the customer.
- Revenue from sales of products and services are recognised when significant risks and rewards of ownership of products are passed on to the customer or when the service is provided.

#### **Inventory Valuation:**

Raw material, spares and components are valued at cost on a moving weighted average basis.

Work-in-Progress and finished goods are valued at lower of cost or net realisable value and includes material cost and cost of conversion.

Goods-in-transit are valued at cost. In respect of goods undergoing customs clearance, no provision is made for the custom duty liability. However, this practice does not have any impact on the results for any period.

Provision is made in respect of obsolete & certain non-moving items.

#### **Foreign Currency Transactions:**

Transactions in foreign currency are recorded in the books by applying the fortnightly average exchange rates and monthly average exchange rates for imports and exports respectively.

All foreign currency assets and liabilities, except those covered by forward contracts are restated at the exchange rate prevailing as at period/year end and the exchange difference so arising is recognized in the Profit & Loss Account, except in the case of assets and liabilities covered by forward contracts, where the exchange difference is recognised over the life of the contract.

#### Fixed Assets:

Fixed Assets are stated at cost including expenses incidental to acquisition and installation, less CENVAT credit and accumulated depreciation.

#### Depreciation:

Depreciation is provided on the straight-line method at the rates and in the manner specified in Schedule XIV of the Companies Act, 1956. However, for certain types of assets, depreciation is being charged as under:

	Assets acquired upto 31.3.1999	Assets acquired after 31.3.1999
Plant & Machinery (Indigenous)	5 to 13 Years	10 Years
Plant & Machinery (Imported)	7 to 14 Years	10 Years
Plant & Machinery (Networking System)	7 to 9 Years	7 Years
Demo Equipment	4 to 6 Years	4 Years
Computers	3 to 6 Years	3 Years

- Product distribution rights SAARC, HSPL & Oracle License Fees are amortised over a period of 10 years and the amount so amortised is included in depreciation.
- Total Asset Management (TAM) assets are depreciated over the life of the respective contracts, or 7 years, whichever is earlier.
- Assets installed under the rental scheme of the Total Security Solution Business are depreciated over a period of 3 years.
- Software purchased for facilitating order execution is depreciated over a period of 3 years.
- Software developed for Custody Transfer System is depreciated over a period of 6 years.
- Mobile handsets are depreciated over a period of 3 years.
- Hard Furnishings provided to employees are depreciated over a period of 4 years.

Where the useful life of an asset is ascertained to be lower than was previously determined, the carrying value of the asset is depreciated over the revised residual life of the asset.

#### Impairment of Assets:

Impairment is recognised to the extent that the recoverable amount of an asset is less than its carrying amount and is charged to the Profit & Loss Account as prescribed by the ICAI in AS-28 Impairment of Assets.

#### Investments:

Long term investments are carried at cost. Provision, if any, for permanent diminution in the value is adjusted to the carrying value.

Schedules (contd.)

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#### i) Miscellaneous Expenditure :

In respect of costs incurred prior to April 1, 2003:

- Technology cost, comprising know-how and documentation fees, is amortised over a period of 6 years.
- Implementation Fee for commissioning of Oracle Business Application is amortised over a period of 36 months, commencing from the month of implementation.
- New Product Implementation training fee is amortised over a period of 72 months, commencing from the month of implementation.
- Costs incurred on development of new markets for sale of products and services are amortised over a period of 3 years.

All such costs incurred on or after April 1, 2003 are charged to the Profit and Loss Account in the year in which they are incurred.

#### i) Warranties :

Anticipated product warranty costs are provided in the accounts in the year of sale.

#### k) Employee Retirement Benefits :

- Provision for Gratuity is made pursuant to a gratuity policy obtained under the Life Insurance Corporation of India's (LIC) Employees Group Gratuity - Cum Life Assurance Scheme and premium is funded based on the valuation by a certified actuary.
- ii) Company's contribution towards the Group Superannuation Scheme of the LIC is based on the premium demanded by it.
- iii) Provision for Leave Encashment is made on the basis of an actuarial valuation.
- iv) Company's contribution to Provident Fund is charged to the Profit and Loss Account.

#### l) Prior period expenses/income:

The Company follows the practice of making adjustments through "Prior period adjustments" in respect of all material transactions accounted during the year but relating to an earlier accounting year.

#### m) Provision for Future Losses on Incomplete Contracts:

Provision is made, based on an estimate, for future losses on incomplete contracts, to the extent that the costs are in excess of the balance contract revenues.

#### n) Lease Accounting:

- In respect of finance lease agreements entered into by the Company on or after April 01, 2001, as a lessee, the assets taken on lease are capitalised and depreciated in accordance with the requirements of AS 19 'Leases'. In respect of lease agreements entered into prior to April 1, 2001, the lease rentals paid are debited to the Profit and Loss Account, as permitted by the Standard.
- ii) In respect of operating lease agreements entered into by the Company as a lessor, the initial direct costs are recognised as an expense in the year in which they are incurred.

#### o) Deferred Income Taxes :

Income taxes are computed using the tax effect accounting method, where taxes are accrued in the same period the related revenue & expenses arise. The differences that result between the profit offered for income taxes and the profit as per the financial statements are identified and thereafter a deferred tax asset or deferred tax liability is recorded for timing differences, namely the differences that originate in one accounting period and reverse in another, based on the tax effect of the aggregate amount being considered. The tax effect is calculated on the accumulated timing differences at the end of an accounting period based on prevailing enacted or substantially enacted regulations. Deferred tax assets are recognised only if there is reasonable certainty that they will be realised and are reviewed for the appropriateness of the respective carrying values at each balance sheet date.

2. The name of the Company has been changed from Tata Honeywell Limited to Honeywell Automation India Limited pursuant to the acquisition by Honeywell Asia Pacific Inc. of the equity shares of the Company held by Tata Group Companies.

#### 3. Disclosures under Accounting Standards:

#### i) Impairment of Assets : Accounting Standard 28

Consequent upon AS 28 - Impairment of Assets - being made mandatory by the ICAI with effect from April 1, 2004, the Company has carried out an exercise to ascertain the impairment, if any, in the carrying values of its fixed assets. The exercise has revealed impairment in the Product Distribution Rights - SAARC as at April 1, 2004 to the extent of Rs. 34,169 thousand, which amount in terms of the said standard has been adjusted against the General Reserve as at April 1, 2004. There are no incremental impairments during the period.

ii) Depreciation for the year Rs.102,327 thousand as reflected in Schedule 5 includes Rs. 34,169 thousand, being the impairment suffered by Product Distribution Rights - SAARC as at April 1, 2004, which has been adjusted against the General Reserve as at April 1, 2004, as mentioned in (i) above.

#### iii) Segment Reporting : Accounting Standard 17.

The business segment has been considered as the primary segment and the geographical segment has been considered as the secondary segment. Automation & Control being the only business segment, necessary information has already been given in the Balance Sheet and Profit and Loss Account. The Company has two geographical segments, viz. Domestic and Exports. Revenue from geographical segments based on location of customers is – Domestic: Rs. 2,245,798 thousand (Previous Year: Rs.2,634,497 thousand) and Exports: Rs. 639,792 thousand (Previous Year: Rs.789,871 thousand) Total Rs. 2,885,590 thousand. (Previous Year: Rs. 3,424,368 thousand).

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No disclosure has been made in respect of the carrying amount of segment assets and cost incurred during the period to acquire segment assets by geographical location of assets, as, in the case of the Exports segment, the amounts involved are less than 10% of the total amount involved under the respective reportable heads.

#### iv) Related Party Transactions : Accounting Standard 18

The list of Company's related parties in terms of AS-18 is as follows:

Party	Relationship
Tata Industries Ltd.	Joint Venture Partner in the Company upto 2 <sup>nd</sup> November, 2004
Honeywell International Inc.	Joint Venture Partner in the Company upto 2 <sup>nd</sup> November, 2004 & 100% Holding Company of Honeywell Asia Pacific Inc., which in turn holds 81.24% of the paid-up share capital of the Company.
Honeywell Asia-Pacific Inc.	Equity Shareholding of 40.62% upto 2 <sup>nd</sup> November, 2004 and 81.24% with effect from 2 <sup>nd</sup> November, 2004
Central Monitoring Services (I) Pvt. Ltd.	50:50 Joint Venture with Group 4 Securitas
Mr. Vinayak Deshpande	Managing Director - upto 20th December, 2004
Mr. Harshavardhan Chitale	Managing Director (Designate) from 19 <sup>th</sup> November, 2004 to 20 <sup>th</sup> December, 2004 Managing Director with effect from 21 <sup>st</sup> December, 2004
Mr. Vimal Kapur	Executive Director with effect from 19th November, 2004
Honeywell Limited, Australia Honeywell S.A., Belgium Honeywell ASCA Inc., Canada Honeywell Limited, Canada Honeywell (Tianjin) Limited, China Xian System Sensor Electronics Ltd., China Honeywell OY, Finland Honeywell France Honeywell GmbH, Germany Honeywell Limited, Hong Kong Ademco Asia Pacific Limited Satronic Kft., Hungary Honeywell-Measurex (Ireland) Limited Honeywell S.P.A., Italy Honeywell U.G.V. S.r.I. Pittway Tecnologica S.P.A. Honeywell Safety Management Systems B.V., Netherlands Honeywell Tei. Ltd., Singapore Honeywell Co., Ltd., South Korea Satronic AG, Switzerland Honeywell Taiwan Limited Honeywell Control Systems Limited, UK KAC Alarm Company Limited Morley Electronics Fire Systems Limited, UK Elmwood Sensors Ltd., UK Honeywell Technology Solutions Lab Honeywell Als, Denmark Honeywell Asy, Denmark Honeywell K.K., Japan Honeywell Kuwait KSC Honeywell Middle East B.V. ADI of Puerto Rico, Inc. Honeywell Singapore Safety Mgmt Systems Honeywell Szabalyozastechnikai KFT, Hungary	Fellow Subsidiaries with effect from 2 <sup>nd</sup> November, 2004

The Company's related party transactions in terms of AS-18 are as under:

Party	Nature of Transactions
Tata Industries Ltd.	Dividend for the Financial year 2003-04 paid, Rs. 7,800 thousand.
Honeywell International Inc.	Sales Rs. 151,677 thousand.  Amount Receivable as on 31 <sup>st</sup> December, 2004 Rs. 43,347 thousand.  Purchases Rs. 274,502 thousand.  Amount Payable as on 31 <sup>st</sup> December, 2004 Rs. 42,142 thousand.
Honeywell Asia-Pacific Inc.	Dividend for the Financial year 2003-04 paid, Rs. 28,730 thousand.
Central Monitoring Services (I) Pvt. Ltd.	Sales Rs. 20 thousand Amount Receivable as on 31 <sup>st</sup> December, 2004 Rs. 254 thousand Purchases Rs. 31 thousand. Amount Payable as on 31 <sup>st</sup> December, 2004 Rs. 261 thousand.
Mr. Vinayak Deshpande	Remuneration, which includes basic, ex-gratia, allowances and perquisites: Rs. 2,153 thousand. Commission on profit Rs. 2,000 thousand. Deposit Rs. 500 thousand and Rent Rs. 622 thousand paid to his father, Mr. K.M. Deshpande.
Mr. Harshavardhan Chitale*	Remuneration, which includes basic, ex-gratia, allowances and perquisites: Rs. 233 thousand.
Mr. Vimal Kapur*	Remuneration, which includes basic, ex-gratia, allowances and perquisites: Rs. 252 thousand.
Fellow Subsidiaries**	Sales Rs. 103,443 thousand. Amount Receivable as on 31 <sup>st</sup> December, 2004 Rs. 168,627 thousand. Purchases Rs. 40,062 thousand. Amount Payable as on 31 <sup>st</sup> December, 2004 Rs. 57,917 thousand.

<sup>\*</sup> Appointed as Director w.e.f. 19th November 2004

#### v) Lease Transactions : Accounting Standard 19

Lease Transactions : Accounting Standard 19		
As a Lessee in a Finance Lease :		(Rs. '000)
<ul> <li>a) Minimum lease rental payable as on Balance Sh Present value of Minimum lease rental payable a</li> </ul>		10,073
rate implicit in lease agreement	:	8,835
Finance Charges payable	:	1,472
b)		
Particulars	Minimum lease payment (on quarterly basis)	Present value of Minimum lease payment at discounted rate implicit in lease agreement on quarterly basis
	Amount (Rs.'000)	Amount (Rs.'000)
Not later than one year	4,232	4,060
Later than one year but not later than five years	5,841	4,775
Later than five years	NIL	NIL
TOTAL	10.073	8.835

#### As a Lessor in an Operating Lease

The existing operating lease agreements permit the lessee to cancel the arrangement before expiry of the normal tenure of the lease. As such, no disclosures are required to be made.

#### vi) Earnings Per Share (EPS) - Accounting Standard 20

EPS is calculated by dividing the profit attributable to the equity shareholders by the average number of shares outstanding during the year. The basic and diluted earnings per share has been calculated as under:

	For the period ended 31st December 2004	For the year ended 31st March 2004
Profit / (Loss) after tax (Rs. '000)	84,921	252,549
Weighted Average number of Equity Shares	8,841,523	8,841,523
EPS (Rs.) - (Not Annualised)	9.60	28.56
Face Value per share (Rs.)	10.00	10.00

<sup>\*\*</sup> Related parties w.e.f. 2nd November 2004

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#### vii) Deferred Taxation - Accounting Standard 22

	AS at 31st	As at 31st
Composition	December, 2004	March, 2004
	(Rs. '000)	(Rs. '000)
Deferred Tax Assets		
Finance Lease Assets	291	138
Royalty	22	65
Provision for Doubtful Debts	54,590	14,621
Cost to Complete	25,291	15,153
Provision for Leave Encashment	<b>7,790</b>	5,461
	87,984	35,438
Deferred Tax Liability		
Depreciation and Amortisation	34,867	49,455
Net Deferred Tax Asset / (Liability)	53,117	(14,017)
	Deferred Tax Assets Finance Lease Assets Royalty Provision for Doubtful Debts Cost to Complete Provision for Leave Encashment  Deferred Tax Liability Depreciation and Amortisation	CRS. '000)   Deferred Tax Assets   Finance Lease Assets   291     Royalty   22     Provision for Doubtful Debts   54,590     Cost to Complete   25,291     Provision for Leave Encashment   7,790     87,984     Deferred Tax Liability     Depreciation and Amortisation   34,867

- 4. a) Estimated amount of contracts remaining to be executed on capital accounts and not provided for Rs. 49,406 thousand (Previous Year Rs. 105,345 thousand).
  - b) There are no Small scale industrial undertakings to whom amounts are due for more than thirty days (Previous Year Rs. NIL).
- a) The cash credit/working capital term loans from Banks including foreign currency loans, for working capital, are secured by hypothecation of present and future stocks of raw materials, semi-finished goods, finished goods, stores and spares and book debts.
  - b) The Company has availed of the deferment of sales tax liabilities in terms of the Package Scheme of Incentives (1987) of the Government of Maharashtra. The sales tax liability of Rs. 71,649 thousand, deferred and classified under unsecured loans is repayable, in respect of each year's collection, in six equal annual installments commencing from the year 2002-03.
    - The Company has availed of a further deferment of Sales Tax collected, under the Package Scheme of Incentives, 1993, of the Government of Maharashtra. The Sales Tax liability of Rs. 62,146 thousand, deferred and classified under unsecured loans, is repayable in five equal annual installments, commencing from the year 2011-2012.
- 6. a) No provision for foreign taxes has been made in the accounts, since the Company is of the opinion that it is not liable for any such taxes.
  - b) Provision for taxation has been made after considering the various allowances/deductions available and after excluding profits derived from an undertaking registered with Software Technology Parks of India under section 10A of the Income Tax Act, 1961.
- 7. Interest includes interest on Working Capital Demand Loans & Cash Credit.
- 8. Other Expenses (Schedule 17 Selling, Administration and other expenses) includes Rs.5,121 thousand (Previous Year Rs. 6,842 thousand), being Foreign Exchange net gain.
- 9. While effecting payments to the Company for supplies/services, its customers have not yet paid amounts aggregating to Rs. 16,021 thousand (Previous Year Rs.12,342 thousand), towards late delivery in terms of customer interpretations of contractual provisions. The Company is making necessary representations to each customer and expects to be successful in obtaining release of these amounts.

#### 10. Contingent Liabilities:

a) Income tax claims against which the - Rs. 49,563 thousand (Previous Year Rs. 95,956 thousand)

b) Excise duty claims against which the Company is in appeal - Rs. 15,095 thousand (Previous Year Rs. 13,745 thousand)

c) Octroi claims not acknowledged by - Rs. NIL
Pune Municipal Corporation (Previous Year Rs. 925 thousand)

d) Sales Tax refund/claims against which the Company is in appeal - Rs. 28,802 thousand (Previous Year Rs. 28,296 thousand)

e) Customs Duty claims against which - Rs. 3,423 thousand the Company is in appeal (Previous Year Rs. 3,423 thousand)

f) Bank Guarantees given to customers - Rs. 932,560 thousand against performance/advance (Refer note 11) - (Previous Year Rs. 897,933 thousand)

11. The Bank Guarantees issued are secured by hypothecation of present and future stocks of raw materials, semi-finished goods, finished goods, stores and spares and book debts.

569,528

3,424,368

12.	Managerial	Remuneration	paid/	provided	during	the y	year	:
-----	------------	--------------	-------	----------	--------	-------	------	---

		For the period	For the year
		ended 31st	ended 31st
		December 2004	March 2004
		(Rs. '000)	(Rs. '000)
Salaries & Allowances		2,021	1,794
Perquisites		256	352
Contribution to Provident & Superannuation Fund		361	324
Commission on Profits			
- Executive Directors		2,000	2,000
- Non-Executive Directors		1,811	2,321
	Total	6,449	6,791

Note: The above does not include gratuity contribution made under a group gratuity policy of he Company with LIC, as the amount is not available separately.

#### 13. Details of Licensed capacity, Installed capacity and Production:

a) Class of Goods Complete Process Control and Management Systems and their	ir Component Ele	ments
---	------------------	-------

b) Licensed Capacity

Services

As at 31st December 2004 240 Systems As at 31st March 2004 240 Systems

c) Installed Capacity Not quantifiable as the size/mix of the system varies according to customers' requirements.

533,470

2,885,590

d)	Production	Systems	Instruments
	For the period ended 31st December 2004	73	1,810
	For the year ended 31st March 2004	51	1,726

#### 14. Details of Raw Materials Consumed:

Description	No.	For the period ended 31st December 2004 (Rs. '000)	No.	For the year ended 31st March 2004 (Rs. '000)
Components for System Integration	Lot	1,629,412	Lot	1,894,195
	Total	1,629,412		1,894,195
Details of Sales :				
Description	Otv	For the period ended 31st December 2004	Otv	For the year ended 31st March 2004 (Rs. '000)
•	-	,	•	2.854.840
	Components for System Integration	Components for System Integration  Lot Total  Details of Sales:  Description  Qty.	Description   No.   (Rs. '000)	Description   No.   (Rs. '000)   No.

### 16. Details of imported and indigenous components, stores and spare parts consumed and percentage of each, to total consumption:

**Total** 

			For the period		For the year
			ended 31st		ended 31st
		I	December 2004		March 2004
Description		(%)	(Rs. '000)	(%)	(Rs. '000)
a) Imported		57	921,441	59	1,111,677
b) Indigenous		43	707,971	41	782,518
	Total	100	1,629,412	100	1,894,195

### Schedules (contd.)

**Annual Report 2004** 

17.	CIF	Value	of In	nports	:
-----	-----	-------	-------	--------	---

	For the period	For the year
	ended 31st	ended 31st
	December 2004	March 2004
Description	(Rs. '000)	(Rs. '000)
a) Capital Goods	35,269	17,946
b) Raw Materials	821,041	897,406

#### 18. Expenditure in Foreign Currency:

	For the period	For the year
	ended 31st	ended 31st
	December 2004	March 2004
Description	(Rs. '000)	(Rs. '000)
a) Royalty (Net of Taxes)	836	148
b) Others	134,272	150,442

#### 19. Dividend remitted during the period to non-resident Shareholders :

	During the period	During the year
	ended 31st December	ended 31st March
	2004	2004
Description	(Rs. '000)	(Rs. '000)
Amount of Dividend (Net of Taxes)	28,810	21,582
Pertaining to financial year	2003-04	2002-03
No. of non-resident shareholders	38	29
No. of shares held	3,601,243	3,596,997
Farnings in Foreign Currency:		

	For the period	For the year
	ended 31st December	ended 31st March
	2004	2004
	(Rs. '000)	(Rs. '000)
FOB Value of Exports	96,615	186,165
Deemed Exports	111,643	244,329
Services	432,540	474,689
Reimbursements	110,637	129,017
	Total 751,435	1,034,200

<sup>21.</sup> Previous year's figures have been regrouped wherever necessary.

22. The current financial statements having been prepared for 9 months, figures are not comparable with those of the previous year.

As per our report of even date attached John O'Higgins Chairman

For N.M. Raiji & Co. Chartered Accountants

Harshavardhan Chitale Managing Director

Vinay Balse Sneha Padve Company Secretary

(Partner)

Membership No.39434

Mumbai, February 23, 2005 Pune, February 23, 2005

**Annual Report 2004** 

Par	ticulars	Period ended December 31, 2004 (Rs. '000)	Year ended March 31, 2004 (Rs. '000)
A.	Cash flow from operating activities  Net profit before tax	64,350	200,875
	Adjusted for Depreciation Interest charged Interest earned	68,158 18,110 (5,658)	83,231 37,397 (2,391)
	Loss on sale of assets Amortisation of miscellanous expenditure Write-down of Investment Unrealised Exchange (Gain)/Loss (net) on restatement of foreign currency assets and liabilities	4,479 6,414 0	1,498 8,776 2,500
		(4,400)	(3,060)
	Operating profit before working capital changes	151,453	328,826
	Changes in Trade & other receivables Inventories Trade & other payables	(294,373) (148,306) 158,052	82,870 53,751 27,959
	Cash generated from operations Interest paid Direct taxes paid	(133,174) (17,555) (23,946)	493,406 (37,473) (31,629)
	NET CASH FROM OPERATING ACTIVITIES	(174,675)	424,304
В.	Cash flow from investing activities		
	Purchases of fixed assets Sale of fixed assets Interest Received NET CASH USED IN INVESTING ACTIVITIES	(114,566) 70 8,361 (106,135)	(162,202) 1,824 2,391 (157,987)
C.	Cash flow from financing activities		
	Borrowings (net of repayments) Dividend paid	231,739 (79,663)	(144,123) (59,748)
	NET CASH USED IN FINANCING ACTIVITIES	152,076	(203,871)
	NET CHANGES IN CASH & CASH EQUIVALENTS (A+B+C)	(128,734)	62,446
	CASH & CASH EQUIVALENTS - OPENING BALANCE CASH & CASH EQUIVALENTS - CLOSING BALANCE	150,928 22,194	88,482 150,928
		For and o	n behalf of the Board

#### **Auditors' Certificate**

Company Secretary

We have verified the above cash flow statement of Honeywell Automation India Limited derived from the audited financial statements for the period ended December 31, 2004 and for the year ended March 31, 2004 and found the same to be drawn in accordance therewith and also with the requirements of Clause 32 of the listing agreements with Stock Exchanges.

For N.M.Raiji & Company Chartered Accountants

Chairman

Vinay Balse (Partner) Membership No.39434

Managing Director

Mumbai, February 23, 2005

Pune, February 23, 2005

# GENERAL BUSINESS PROFILE

Registration Details

### Honeywell Automation India Ltd.

**Annual Report 2004** 

#### BALANCE SHEET ABSTRACT AND COMPANY'S GENERAL BUSINESS PROFILE

	Registration No.	1 7 9	5 1	State	Code 2	2 5	
	Balance Sheet Date	3 1 Date	1 2 0 Month Yea	4 r			
II.	Capital raised during the year (	Amount in Rs.	Thousand)				
	Public Issue			R	ights Issue		
	N I L				N I L		
	Bonus Issue			Pi	rivate Placem	ent	
	N I L				N I L		
III.	Position of Mobilisation and De	valoument of fu	nds (Amounts in Ds. Th	oucand)			
111.		pioyment of tu	nus (Amounts in Ns. 111				
	Total Liabilities	2 2 7			otal Assets		7
	1   7   1   7   Sources of Funds	2 2 7		1	7   1   7	2 2	7
	Paid-up Capital			R	eserves & su	rplus	
	8 8	4 1 5			9 7 1	8 5	8
	Secured Loans			U	nsecred Loar	ns	
	5 2 3	1 5 9			1 3 3	7 9	5
	Application of Funds						
	Application of Funds  Net Fixed Assets			In	vestments		
	4 0 4	3 6 3			1	5 0	0
	Net Current Assets			M	isc. Expendit	ure	
	1 2 5 2	3 9 2			5	8 5	5
	Accumulated Losses		_	D	eferrred Tax	Asset	
	N I L				5 3	1 1	7
IV.	Performance of Company (Amo	ount in Rs. Tho	ousands)				
	Turnover			To	otal Expenditu	ıre	
	2 8 2 8	4 1 1		2	7 6 4	0 6	1
	+ - Profit/Loss B	Sefore Tax		+ -	Profit/Los	s After Tax	(
	+ 6 4	3 5 0		+	8 4	9 2	1
	(Please tick appropriate bo	x + for profit - f	for loss)				
	Earning per share in F	Rs.		Divide	end (in %) - E	quity	
	9	6 0			5 0	0	

### **GENERAL BUSINESS** PROFILE (contd.)

### **Honeywell Automation India Ltd.**

**Annual Report 2004** 

Generic names of three principal products/services of company (as per monetary terms)

Item Code (ITC Code)*														9	0	3	2	8	9	0	4
Product Description	D	ı	S	Т	R	I	В	U	Т	Е	D		С	0	N	Т	R	0	L		
	S	Υ	S	Т	Е	М	S														
Item Code (ITC Code)*														8	5	3	1	1	0	0	0
Product Description	В	U	ı	L	D	I	N	G		С	0	N	Т	R	0	L					
	S	Υ	S	Т	E	M	S														
Item Code (ITC Code)*														9	0	2	6	8	0	0	9
D 1 (D 1)								ı													
Product Description	S	M	Α	R	T		Т	R	Α	Ν	S	M	I	Т	T	Е	R	S			

As per our report of even date attached For N.M. Raiji & Co.

John O'Higgins

Chairman

**Chartered Accountants** 

Harshavardhan Chitale

Managing Director

Vinay Balse (Partner) Membership No.39434 Mumbai, February 23, 2005 Sneha Padve

**Company Secretary** 

Pune, February 23, 2005

## CORPORATE GOVERNANCE REPORT

### **Honeywell Automation India Ltd.**

Annual Report 2004

#### Company's Philosophy on the Code of Governance

The year 2004 has been one of change for your Company as the joint venture between the Tata's and Honeywell ended when Honeywell Asia Pacific Inc. purchased the entire stake of the Tata Group amounting to 40.62% of the total share capital and the transaction was completed on 2<sup>nd</sup> November 2004. Consequent to this change, the Company held an Extra-ordinary General Meeting on 9<sup>th</sup> December 2004 and the shareholders approved of the change in name of the Company to Honeywell Automation India Limited. The Board of Directors of the Company have taken a decision to change the financial year to end on 31<sup>st</sup> December every year and this year the annual accounts have been closed on 31<sup>st</sup> December 2004. This action has been taken in order to integrate with the financial reporting of Honeywell. The Company continues to have Independent Directors on the Board who will actively be involved in all the important policy matters. Your Company has put in its best efforts to ensure that it follows the Code of Corporate Governance not only in letter but also in spirit to ensure transparency, accountability and integrity and will continue to do so in future.

#### **Board of Directors**

#### Composition:

The Board comprises of 2 Directors nominated by Honeywell, 2 Independent Directors, 1 Alternate Director, an Executive Director and a Managing Director. The Company has a Non-Executive Chairman and one-third of the total number of Directors are Independent Directors.

None of the Directors on the Board is a Member on more than 10 Committees and Chairman of more than 5 Committees [as per Clause 49(IV)(B)] across all the companies in which he is a Director. All the Directors have made the requisite disclosures regarding Committee positions occupied by them in other companies.

The Board met five times on the following dates during the nine months ended 31st December 2004 and the gap between two meetings did not exceed four months:

13<sup>th</sup> April 2004 26<sup>th</sup> May 2004 20<sup>th</sup> July 2004

21st October 2004 9th December 2004

As required by Annexure 1 to Clause 49 of the Listing Agreement with the Stock Exchanges, all the necessary information was placed before the Board from time to time.

The names and categories of the Directors on the Board, their attendance at Board Meetings held during the year and at the last Annual General Meeting, as also the number of Directorships and Committee positions as held by them in other public limited companies as on December 31, 2004 are given below:

Name	Category	No. of Board Meetings attended during Apr-Dec 2004	Attendance at the last AGM held on July 20, 2004	No. of Directorships in other public limited companies	No. of Cor positions hel- public lii compa	d in other mited
					Chairman	Member
Mr. John O'Higgins (Chairman)	Promoter Not Independent Non-Executive	4	Yes	Nil	Nil	Nil
Mr. K.C. Lim (Vice-Chairman)	Promoter Not Independent Non-Executive	4	Yes	Nil	Nil	Nil
Mr. Harshavardhan Chitale* Managing Director	Executive Director	1	N/A	Nil	Nil	Nil
Mr. Vimal Kapur* Executive Director	Executive Director	1	N/A	Nil	Nil	Nil
Mr. M.N. Bhagwat**	Independent Non-Executive	5	Yes	6	4	Nil
Mr. S.L. Rao	Independent Non-Executive	5	Yes	4	Nil	5
Mr. Ashwani Gupta	Alternate Director to Mr. John O'Higgins	4	Yes	Nil	Nil	Nil

<sup>\*</sup> Mr. Harshvardhan Chitale and Mr. Vimal Kapur were appointed as Directors w.e.f. November 19, 2004.

<sup>\*\*</sup> Mr. M.N. Bhagwat ceased to be a Promoter Director w.e.f. 2<sup>nd</sup> November 2004 and was appointed as an Independent Director.

CORPORATE GOVERNANCE REPORT (contd.)

**Annual Report 2004** 

The following Directors ceased to be Directors of the Company during the 9-month period ended 31st December 2004:

Director who ceased to hold office and date of resignation	Category of Director	No. of Board meetings attended	Attendance at the last AGM held on July 20, 2004
Mr. R. Gopalakrishnan  2 <sup>nd</sup> November 2004	Promoter Not-Independent Non-Executive Director	4	Yes
Mr. K.A. Chaukar  2 <sup>nd</sup> November 2004	Promoter Not-Independent Non-Executive Director	4	Yes
Mr. Cyrus Guzder 2 <sup>nd</sup> November 2004	Independent Director	4	Yes
Mr. Ram Savoor 2 <sup>nd</sup> November 2004	Independent Director	3	Yes
Mr. John Dorsey 9 <sup>th</sup> December 2004	Alternate Director to Mr. K.C. Lim	1	Yes

#### **Audit Committee**

The Committee has been re-constituted with Mr. S.L. Rao as the Chairman of the Committee and Mr. K.C. Lim and Mr. M.N. Bhagwat as the members. The members of the Committee have the relevant experience in the field of financing, banking and accounting, with Mr. K.C. Lim being a Chartered Accountant. Ms. Sneha Padve, Company Secretary acts as the Secretary to the Committee. The terms of reference of the Audit Committee as stipulated by the Board are in accordance with all the items listed in Clause 49 (II)(D) of the Listing Agreement as follows:

- 1. Overseeing the Company's financial reporting process and the disclosure of financial information to ensure that the financial statement is correct, sufficient and credible.
- 2. Recommending the appointment/removal of external auditors, fixing audit fees and approving payments for any other services.
- 3. Reviewing with management the annual financial statements before submission to the board, focusing primarily on:
  - Any changes in accounting policies and practices.
  - · Major accounting entries based on exercise of judgement by management.
  - · Qualifications in draft audit report.
  - · Significant adjustments arising out of audit.
  - The going concern assumption.
  - · Compliance with accounting standards.
  - Compliance with stock exchange and legal requirements concerning financial statements.
  - Any related party transactions i.e. transactions of the Company of material nature, with promoters or the management, their subsidiaries or relatives etc. that may have a potential conflict with the interests of the Company at large.
- 4. Reviewing with the management, external and internal auditors, the adequacy of internal control systems and recommending improvements to the management.
- 5. Reviewing the adequacy of internal audit function, including the structure of the internal audit department, staffing and seniority of the official heading the department, reporting structure, coverage and frequency of internal audit.
- 6. Discussing with internal auditors of any significant findings and follow-up thereon.
- 7. Reviewing the findings of any internal investigations by the internal auditors into matters where there is a suspected fraud or irregularity or a failure of internal control systems of a material nature and reporting the matter to the Board.
- 8. Discussing with external auditors before the audit commences the nature and scope of audit as well as having post-audit discussions to ascertain any area of concern.
- 9. Reviewing the Company's financial and risk management policies.
- 10. Looking into the reasons for substantial defaults in the payments to the depositors, debenture holders, shareholders (in case of non-payment of declared dividends) and creditors.

#### **CORPORATE GOVERNANCE** REPORT (contd.)

### **Honeywell Automation India Ltd.**

**Annual Report 2004** 

- 11. Having discussions with the auditors periodically about internal control systems, the scope of audit including the observations of the auditors and review the quarterly, half-yearly and annual financial statements before submissions to the Board.
- 12. Ensuring compliance of internal control systems.
- 13. And, generally, all items listed in Clause 49 (II)(D) of the Listing Agreement.

The Audit Committee met on the following dates during the 9-month period ended 31st December 2004:

May 25, 2004

July 19, 2004

October 21, 2004

#### Attendance at the Audit Committee Meeting:

Name of Director	No. of Meetings held	No. of Meetings Attended
Mr. S.L. Rao	3	3
Mr. K.A. Chaukar*	3	2
Mr. K.C. Lim	3	2
Mr. Ram Savoor*	3	2
Mr. Cyrus Guzder*	3	3
Mr. M.N. Bhagwat**	3	Nil

Mr. Chaukar, Mr. Savoor and Mr. Guzder resigned w.e.f. 2<sup>nd</sup> November 2004.

Audit Committee meetings are attended by the Chief Financial Officer and the Company Secretary. The representatives of the Internal Auditors and the Statutory Auditors are being invited to the meetings.

#### Shareholders'/Investors' Grievance Committee

The Shareholders'/Investors' Grievance Committee has been re-constituted as follows:

Mr. M.N. Bhagwat - Chairman, Independent Non-Executive Director

Mr. Harshavardhan Chitale - Member - Managing Director

The Committee met on 20th July 2004 during the nine months period ended 31st December 2004.

Name, designation & address of Compliance Officer: Mrs. Sneha Padve

> Company Secretary, 56&57, Hadapsar Indl. Est.

Pune 411 013.

579

0

Phone: 020-56072576 Fax no.: 020-56072576

No. of queries received from the investors from 1.4.2004

to 31.12.2004 comprising of Non-receipt of Dividend Warrants, Non-receipt of securities sent for transfer,

Demat etc.

No. not solved to the satisfaction of the investor as on

31.12.2004.

3

No. of pending share transfers as on 31.12.2004

#### **Remuneration Committee**

The Company had constituted the Remuneration Committee in line with the requirements of Clause 49 of the Listing Agreement. The broad terms of reference are to determine and recommend to the Board, compensation payable and appraisal of the Managing Director and Executive Director.

The Remuneration Committee comprises of the following three Directors of the Company:

Mr. M.N. Bhagwat was appointed as a Member of the Committee w.e.f. 9th December 2004.

# CORPORATE GOVERNANCE REPORT (contd.)

### **Honeywell Automation India Ltd.**

**Annual Report 2004** 

Mr. M.N. Bhagwat Chairman-Independent, Non-Executive Director Mr. S.L. Rao Member-Independent, Non-Executive Director

Mr. John O'Higgins Member-Promoter, Not Independent, Non-Executive Director

The Committee met on 13th April 2004, 9th December 2004 and 23rd February 2005, to appraise and decide the compensation payable of the Managing Director and Executive Director.

#### **Remuneration of Directors**

The Non-Executive Directors (NEDs) are paid remuneration by way of Commission and Sitting Fees. In terms of the shareholders' approval obtained at the 17th Annual General Meeting held on 30th July 2001, the commission is paid at a rate not exceeding one percent per annum of the net profits of the Company calculated in accordance with the provisions of Sections 198, 349 and 350 of the Companies Act, 1956. The Commission payable to the Chairman is decided by other members of the Board, keeping in mind the greater contribution made by the Chairman.

A Sitting Fee of Rs. 10,000/- per Board, Audit Committee and Committee of Directors Meeting and Rs. 5,000/- for Remuneration Committee and Investor Grievance Committee Meetings attended is paid to the Non-Executive Directors.

The Company pays remuneration to its Managing and Executive Director by way of salary, perquisites and allowances (a fixed component) and commission (a variable component). Salary is paid within the range approved by the Shareholders. The Board on the recommendations of the Remuneration Committee approves the annual increments (effective 1st April each year). The Board fixes a ceiling on perquisites and allowances as a percentage of salary. Commission is calculated with reference to the net profit of the Company in a particular financial period and is determined by the Board of Directors at the end of the financial period based on the recommendations of the Remuneration Committee, subject to the overall ceiling as stipulated in Sections 198 and 309 of the Companies Act, 1956.

Given below are the details of Remuneration paid to Non-Executive Directors for the period April 2004 to December 2004 for attending Board Meetings and various Board constituted Committee Meetings.

#### **Non-Executive Directors:**

Director	Sitting Fees	Commission
Mr. R. Gopalakrishnan	Rs. 50,000	Rs. 2,58,490
Mr. M.N. Bhagwat	Rs. 55,000	Rs. 1,99,486
Mr. K.A. Chaukar	Rs. 75,000	Rs. 1,88,490
Mr. J. O'Higgins	Rs. 10,000	Rs. 1,89,486
Mr. K.C. Lim	Rs. 30,000	Rs. 1,99,486
Mr. Ashwani Gupta	Rs. 20,000	Rs. 1,89,486
Mr. S.L. Rao	Rs. 85,000	Rs. 2,29,486
Mr. Ram Savoor	Rs. 55,000	Rs. 1,68,490
Mr. Cyrus Guzder	Rs. 75,000	Rs. 1,88,490

The Directors nominated by Honeywell do not accept any sitting fees or commission and the entire amount is donated by them to charitable organizations.

#### Managing Director (M.D.):

Name	Salary & Allowances	Commission for the year 2004		
Mr. V.K. Deshpande*	21,52,609	20,00,000		
Mr. Harshavardhan Chitale**	2,33,439	Nil		

Mr. Deshpande has resigned from the services of the Company with effect from 20th December 2004.

<sup>\*\*</sup> Mr. Harshavardhan Chitale was appointed on 19<sup>th</sup> November 2004 as the Managing Director (Designate) and he was appointed as Managing Director on 21<sup>st</sup> December 2004, subject to the approval of the shareholders in general meeting.

# CORPORATE GOVERNANCE REPORT (contd.)

### **Honeywell Automation India Ltd.**

**Annual Report 2004** 

Period of Contract of MD : 5 years from December 21, 2004

The Contract may be terminated by either party giving the other party six months' notice or the Company

paying six months' salary in lieu thereof.

Severance fees - Nil

#### **Executive Director (E.D.):**

Name	Salary & Allowances	Commission for the year 2004
Mr. Vimal Kapur	2,51,767	Nil

Period of Contract of E.D. : 5 years from November 19, 2004

The Contract may be terminated by either party giving the other party six months' notice or the

Company paying six months' salary in lieu thereof.

Severance fees - Nil

#### **Committee of Directors:**

In addition to the above Committees, the Board has constituted a Committee of Directors (COD) for all such matters as may be delegated by the Board of Directors. The COD met on 26th May 2004 during the last financial year.

#### Attendance at the Committee of Directors meetings during the year :

Names of Members	No. of meetings held	No. of meetings attended
Mr. R. Gopalakrishnan	1	1
Mr. K.A. Chaukar	1	1
Mr. Ram Savoor	1	_

With the change in the constitution of the Board, the Committee of Directors would be constituted afresh for every agenda delegated to it.

#### **Details on General Meetings:**

Location, date and time of General Meetings held during the last 3 years:

The last three AGMs were held on - 25.09.2002. 18.07.2003 and 20.07.2004

AGM held on 25.09.2002 was held at Bombay House Auditorium, Bombay House, 24, Homi Mody Street, Mumbai 400001 at 11.30 a.m. AGM held on 18.07.2003 was held at the Conference Room, Training Centre, Tata Honeywell Limited, 56 & 57 Hadapsar Industrial Estate, Pune 411 013 at 3.30 p.m.

AGM held on 20.07.2004 was held at Hotel Blue Diamond, Koregaon Park, Pune 411 001 at 3.30 p.m.

EGM held on 09.12.2004 was held at Hotel Renaissance, Powai, Mumbai 400 087 at 11.30 a.m.

Whether Special Resolutions -

(a) Were put through postal ballot last year Details of voting pattern Person who conducted the postal ballot exercise NA
 Are proposed to be conducted through postal ballot Procedure for postal ballot NA

#### **Disclosures**

#### **Related Party Transactions:**

Related party transactions are defined as the transactions of the Company of a material nature, with its promoters, the directors or the management, their subsidiaries or relatives, etc. that may have potential conflict with the interests of the Company at large.

Among the related party transactions are, contracts or arrangements, made by the Company from time to time with Companies in which the Directors are interested. All these contracts or arrangements are entered in a Register of Contracts under Section 301 of the Companies Act, 1956 and the register is placed before every Board Meeting.

# CORPORATE GOVERNANCE REPORT (contd.)

### **Honeywell Automation India Ltd.**

**Annual Report 2004** 

All transactions covered under the related party transactions are regularly ratified and/or approved by the Board.

There were no material transactions during the year 2004 that are prejudicial to the interest of the Company.

#### Statutory Compliance, Penalties and Strictures:

The Company has complied with the requirements of the Stock Exchange/SEBI/ and Statutory Authority on all matters relating to capital markets during the last three years. There are no penalties or strictures imposed on the Company by the Stock Exchanges or SEBI or any statutory authorities relating to the above.

#### **Statutory Compliance:**

The Company Secretary and Chief Financial Officer of the Company act as Compliance Officers who advise the Company on compliance issues with respect to the laws of various jurisdictions in which the Company has its business activities and ensures that the Company is not in violation of laws of any jurisdiction where the Company operates. All Business Unit Heads give Compliance Certificate to the Managing Director of the Company. The Compliance Officers ensure that the business operations of the Company are not in contravention of any laws.

#### **Means of Communication:**

Half-yearly report sent to each household of shareholders:

Sent for quarter ended September 30, 2004.

Quarterly Results:

Which newspapers normally

published in: Indian Express, Prabhat

Any website, where displayed: www.honeywellautomationindia.com

Whether it also displays official news

Releases; and the presentations

Yes

Made to institutional investors/analysts Whether MD&A is a part of Annual

Report or not: Yes

**General Shareholder Information** 

**AGM:** Date, time and venue- April 26, 2005 at 3.30 p.m. at the Hotel Taj

Blue Diamond, 11, Koregaon Park, Pune 411 001.

As required under clause 49 VI(A), particulars of Directors seeking reappointment are given in the Explanatory Statement to the Notice of the Annual General Meeting to be held on April 26, 2005.

**Financial Calendar -** Year ending December 31

AGM April 26, 2005 Dividend Payment May 10, 2005

Date of Book Closure - Tuesday, April 12, 2005 to Wednesday, April 20, 2005

Dividend Payment Date - The Dividend Warrants will be posted on May 10, 2005

**Listing on Stock Exchanges**The Company's shares are listed on the following 2 Stock Exchanges in India:

The Stock Exchange, Mumbai

Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai 400 001.

National Stock Exchange of India Limited Bandra Kurla Complex, Mumbai 400 051.

The Company had paid annual listing fees to each of the above exchanges for the financial year 2004-05.

The Board of Directors has approved of a resolution to delist from the Pune Stock Exchange, subject to the approval of shareholders, as there is no trading activity on this Exchange.

Stock Code -

The Stock Exchange, Mumbai:

Equity Shares (physical form): 174

(demat form): 517174

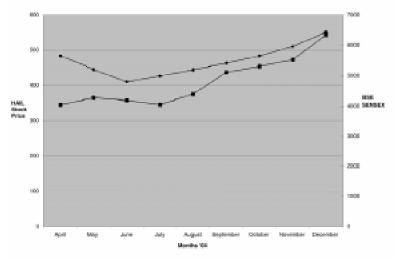
National Stock Exchange of India Limited:

The shares are traded under the short code "HONAUT".

#### Market Price Data: High, Low during each month in the last financial period

Months	BSE High	BSE Low	NSE High	NSE Low
April 2004	390.00	327.95	390.00	326.95
May 2004	402.90	330.00	419.30	326.00
June 2004	387.00	338.00	400.00	326.10
July 2004	369.90	330.00	399.00	333.35
August 2004	410.00	332.70	425.00	332.00
September 2004	484.00	380.00	484.00	391.90
October 2004	500.00	431.00	500.00	402.10
November 2004	519.40	441.10	550.00	441.10
December 2004	678.00	486.00	690.00	486.80

#### Comparison of Monthly Average of BSE SENSEX v/s HAIL Stock Price



**Registrar and Share** Transfer Agents:

Iata Share Registry Ltd.,

Army & Navy Bldg., 148, M.G. Road,

Fort, Mumbai 400 001. Tel.: (022) 56568484 Fax: (022) 56568494

E-mail: csg-unit@tatashare.com Website: http://www.tatashare.com

**Share Transfer System:** 

Share Transfers in physical form can be lodged with Tata Share Registry Ltd. at the above mentioned address or at their branch offices, addresses of which are available on their website.

The Transfers are normally processed within 15 days if the documents are complete in all respects. Certain Directors and the Company Secretary are severally empowered to approve transfers.

The Company also offers transfer-cum-demat facility for the convenience of the investors.

#### **Distribution of Shareholding:**

Number of Ordinary Shares held	Number of Shares				
	31-12-2004 (%)	31-03-2004 (%)			
1 to 500	9.81	10.58			
501 to 1000	1.25	1.33			
1001 to 2000	0.99	1.18			
2001 to 3000	0.44	0.56			
3001 to 4000	0.34	0.50			
4001 to 5000	0.61	0.64			
5001 to 10000	1.27	1.30			
Over 10000	85.29	83.91			
Total	100.00	100.00			

**Annual Report 2004** 

#### **Categories of Shareholders:**

Category	No. of shareholders	No. of shares held
Foreign Promoters	1	7182475
Non Resident Individuals	33	6025
Foreign Institutional Investors	2	23822
Financial Institutions	1	100
Banks	2	400
Mutual Funds	4	63612
Insurance Companies	1	20000
Domestic Companies	273	250469
Resident Individuals	6574	1294620
	6981	8841523

Dematerialisation of shares and liquidity : The Company has arrangements with National Securities Depository Ltd. (NSDL) as

well as the Central Depository Services (India) Ltd. (CDSL) for demat facility. 96.47%

of the Company's share capital is dematerialised as on 31.12.2004.

The Company's shares are regularly traded on the Stock Exchange, Mumbai and the

National Stock Exchange of India Limited.

Oustanding GDRs/ADRs Warrants of any Convertible Instruments, conversion date

and likely impact on equity

Nil

Plant locations : N.A.

Address for correspondence : Honeywell Automation India Limited,

56 & 57, Hadapsar Industrial Estate,

Pune 411 013. Tel: (020) 56039400 Fax: (020) 56039800

**E-mail:** CorpComIndia@honeywell.com **Website:** www.honeywellautomationindia.com

#### **Auditors' Report on Corporate Governance**

To the Members of HONEYWELL AUTOMATION INDIA LIMITED

We have examined the compliance of conditions of Corporate Governance by HONEYWELL AUTOMATION INDIA LIMITED, for the period ended on 31st December, 2004 as stipulated in Clause 49 of the Listing Agreement of the said Company with stock exchanges.

The compliance of conditions of Corporate Governance is the responsibility of the management. Our examination has been limited to a review of the procedures and implementation thereof adopted by the Company for ensuring compliance with the conditions of the certificate of Corporate Governance as stipulated in the said clause. It is neither an audit nor an expression of opinion on the financial statements of the Company.

In our opinion and to the best of our information and according to the explanations given to us and the representations made by the Directors and the Management, we certify that the Company had complied with the conditions of Corporate Governance as stipulated in Clause 49 of the above-mentioned Listing Agreement.

As required by the Guidance Note issued by the Institute of Chartered Accountants of India, we have to state that the Registrars and Share Transfer Agents of the Company have maintained records to show the investor grievances against the Company and have certified that as on December 31, 2004, there were no investor grievance remaining unattended/pending for more than 30 days.

We further state that such compliance is neither an assurance as to the future viability of the Company nor of the efficiency or effectiveness with which the management has conducted the affairs of the Company.

For N.M. Raiji & Co. Chartered Accountants

Vinay Balse (Partner)

Mumbai, February 23, 2005

### **Our Brand Promise**

We are building a world that's safer and more secure...

More comfortable and energy efficient...

More innovative and productive.

We are Honeywell.

#### HONEYWELL AUTOMATION INDIA LIMITED

Regd. Office: 56 & 57, Hadapsar Industrial Estate, Pune - 411 013.

#### **ATTENDANCE SLIP**

I hereby record, my presence at the TWENTY FIRST ANNUAL GENERAL MEETING of the Company at Hotel Taj Blue Diamond, 11 Koregaon Park, Pune 411 001 at 3.30 p.m. on Tuesday, April 26, 2005.

NAME OF SHAREHOLDER/PROXY	
FOL	IO NO NO. OF SHARES HELD
	NATURE OF THE ENDING MEMBER/PROXY
NOT (1)	TES: Shareholder/Proxyholder wishing to attend the meeting must bring the Attendance Slip to the meeting and hand over at the entrance duly signed.
(2)	Shareholder/Proxyholder desiring to attend the meeting should bring his copy of the Annual Report for reference at the meeting.
	Cut here
	HONEYWELL AUTOMATION INDIA LIMITED  PROXY  Regd. Office: 56 & 57, Hadapsar Industrial Estate, Pune - 411 013.
I/We	·
Of	in the district of being
а Ме	ember/members of the above-named Company, hereby appoint
of	in the district of or
failin	ng him, of as
	our Proxy to attend and note for me/us and on my/our behalf at the Twenty First Annual General Meeting of the Company otel Taj Blue Diamond, 11 Koregaon Park, Pune 411 001 at 3.30 p.m. on Tuesday, April 26, 2005 and at any adjournment eof.
Sign	day of 2005.  Signature Shareholder  Revenue Stamp
Refe	erence Folio No.
No c	of shares held
This f	* in favour of form is to be used — * — the resolution. Unless otherwise instructed the proxy will act as he thinks fit.  * against
* strik	te out whichever is not desired.

NOTE: The proxy must be returned so as to reach the Registered Office of the Company at 56 & 57, Hadapsar Industrial Estate, Pune 411 013, not less than FORTY-EIGHT HOURS before the time for holding the aforesaid meeting.